

## **SOP for Distribution of Sports Material to Active Youth Clubs**

Nehru Yuva Kendra Sangathan reaches to the grass root level through its network of Youth Volunteers and Members of Youth Clubs in order to generate awareness disseminate messages and propagate various development schemes/programmes of Govt. of India. These Youth Volunteers also undertake various social welfare activities on voluntary basis and thereby contribute in Nation building process.

Sports activities organized by NYKS witness maximum turnout of the Youth. This is because Sports activities are the entry level activities which creates interest and curiosity among youth about NYKS and its activities and in due course, these youths get transformed into youth volunteer who are ready to take up social welfare activities with the voluntary spirit. Aside from the above, sports activities also promote health and fitness and keep the youth at bay from drugs and other nefarious activities. It has been found that in absence of requisite Sports Materials, rural youth despite their willingness do not participate in sports activities.

Keeping this in view, the Annual Action Plan 2022-23 has made a provision to provide Sports Material to Active Youth Clubs.

### **Objective:**

- To promote Sports, sports culture and Fitness among youth.
- To conduct sports activities by involving youth through the network of village based Youth Clubs.
- To motivate Youth to join NYKS and contribute towards nation building on voluntary basis.

### **Selection of Youth Clubs for Sports Materials:**

District Youth Officer should identify and select Youth Clubs on the basis of following criteria:

- Youth Clubs which are actively involved in the activities of NYKS during FY2021-22 and current financial year and are submitting activity reports to NYKS on regular basis.
- On the basis of involvement and extent of participation in Har Ghar Tiranga Campaign and other flagship programmes
- The Youth Clubs should not have received any sports material from NYKS during the last Financial year.

The Sports material should be distributed in such a manner that all the Youth Clubs may get sports material after an interval of 3-4 years or so.

### Identification of Sports Material:

Sports materials for promoting popular group sports such as Foot Ball, Volley Ball, Basket Ball and Hockey etc. shall be identified in consultation with the local youth volunteers/ Members of Youth Clubs.

### Inviting Applications:

The application may be invited from interested Youth Clubs in the format given at **Annexure – 18**, should be compiled in the format at **Annexure – 18A** and list of selected Youth Clubs for Sports Material may be prepared in **Annexure – 18B**.

**No. of Youth Clubs to be provided Sports Material support:** Based on the number of Blocks in the district as per criteria given in the following Table:

Category	No. of Districts	No. of Youth Clubs	Sports Material to Youth Clubs	Funds to be released @ Rs. 4000/- per Youth Clubs
Districts with 0-3 Blocks	58	6	348	13,92,000
Districts with 4-5 Blocks	83	8	664	26,56,000
Districts with 6-10 Blocks	269	12	3228	1,29,12,000
Districts with 11-15 Blocks	134	15	2010	80,40,000
Districts with 16 & above Blocks	79	18	1422	56,88,000
Total	623		7,672	3,06,88,000

### Purchase Committee:

A purchase committee in the District headed by concerned District Youth Officer, 01 sports person of the district and NY volunteers (to be decided by District Youth Officer) as member and APA of NYK as Member Secretary is to be made.

- The purchase committee while observing General Financial Rules (GFR) and all Codal formalities shall invite quotations, shortlist firms who can deliver the goods at district office and negotiate rates with specifications of sports materials.
- To ensure supply of selected sports material and quality, one set of sample sports material, which has been finalized with the firm, would be retained in the District NYK.
- On the basis of the shortlisted Sports Material Firm, the District Youth Officer shall send Purchase order, as per allotment of budget and requirements.

### Mode of Purchase:

As per practice, the purchase shall be done following General Financial Rules 2017 & amendments (if any) and all Codal formalities.

Quotations should be invited and such firms should be shortlisted who can deliver the material at District Office.

**Distribution of Sports Material:**

The sports material should be distributed to selected Youth Clubs during any important programme in the presence of VIPs, Public Representatives, Sports personalities.

The Sports material should be distributed before the organization of Sports meet so that the Youth have enough time to practice.

**Record:**

Record of all sports materials purchased and distributed shall be maintained by district NYK offices and shall be open for perusal for audit and inspection as and when required.