

सलीम अहमद
महानिदेशक
Saleem Ahmed
Director General



नेहरु युवा केन्द्र संगठन
युवा कार्यक्रम एवं खेल मंत्रालय
भारत सरकार
कोर-4, द्वितीय तल, स्कोप मीनार,
लक्ष्मी नगर जिला केन्द्र
लक्ष्मी नगर, विकास मार्ग, दिल्ली-110092
Nehru Yuva Kendra Sangathan
Ministry of Youth Affairs & Sports
Government of India
Core-4, 2nd Floor, Scope Minar
Laxmi Nagar District Centre
Laxmi Nagar, Vikas Marg, Delhi-110092

Ref. No. NYKS/PROG:review & planning meeting/2012

Dated : 24th of September, 2012

To

All Zonal Directors
Nehru Yuva Kendra Sangathan

Subject: Review Meeting of all Zonal Directors to be held on 29th September, 2012 in Meeting Hall (Ground Floor), Scope Minar, Core - IV, Laxmi Nagar, District Centre, Delhi -reg.

Dear Zonal Directors,

A Review cum Planning meeting of all the Zonal Directors will be held on **29th September, 2012 at 10.00 a.m. in the Meeting Hall (Ground Floor), Scope Minar, Core - IV, Laxmi Nagar, District Centre, Delhi.**

All are requested to attend the meeting on the scheduled date and time. The Agenda Points of the meeting are as under:

1. Review of the Programmes and Activities carried out during 2012-13 (till 20th of September, 2012) with special reference to Scheme of Mentor Youth Club, Skill Upgradation Training Programme (SUTP) for women, Provision of Sports Material for Youth Clubs, Strengthening & Activation of Youth Clubs Campaigns and other programmes which are included under RFD 2012-13 on NYKS. The details of the programmes may be prepared on the given below format:

| Name of Programme | Programme Unit | Physical | | % |
|-------------------|----------------|------------|-----------------|---|
| | | Target Set | Target Achieved | |
| | | | | |

2. Details of Coordination and Convergence initiatives at district & zonal levels.

(Each Zonal Director will make Power Point Presentation (PPT) on ongoing programmes and activities against set targets & their achievements during the meeting)

3. Discussion on proposed Survey on **Youth Club Data Collection & Validation Exercise** to be carried out during the month of October, 2012. Suggestions and plan of action in this regard may be submitted in writing during the meeting.
4. Bring the Details of Youth Clubs which was asked vide this office letter No. NYKS/PROG:ycce/2012 dated 19th September, 2012 in the prescribed format for effective planning of Youth Club Data Collection and Validation exercise.
5. Bring the calendar of Activities in the prescribed format asked vide this office letter No. NYKS/PROG:rfd progs/2012/50 dated 6th of September, 2012.
6. Monitoring and Evaluation.
7. Any other issue with the approval of Chairperson of the meeting.

::2::

Further, the Zonal Directors will conduct one day orientation programme of DYCs for carrying out Youth Club Data Collection & Validation Exercise on **1st October, 2012** at any convenient venue. All District Youth Coordinators should also ensure the conduct of orientation programme for Members of Survey Team in the beginning of this survey exercise. **Attending the above meeting is mandatory. Leave including LTC, if any sanctioned to ZDs, DDs, DYCs and ACTs in field stand cancelled till the Youth Club Survey Exercise is complete.**

Yours faithfully,


(Saleem Ahmed)

CC:

- Director (F,B&A and Personnel), NYKS
- Director (Programme), NYKS
- All Jt. Directors, NYKS