

नेहरू युवा केन्द्र संगठन

Nehru Yuva Kendra Sangathan

स्वायत्तशासी संस्था
युवा कार्यक्रम एवं खेल मंत्रालय
भारत सरकार

*an Autonomous Body under the
Ministry of Youth Affairs & Sports
Government of India*

Ref. No. NYKS/ Spl.Prog:13th TYEP/2021-2022/89

1st November, 2021

To : State Directors, Nehru Yuva Kendra Sangathan - Rajasthan, Jharkhand, Telangana, Punjab, Haryana, Jammu, Kashmir & Ladakh, Karnataka, Madhya Pradesh, Uttar Pradesh, Maharashtra & Goa, Uttarakhand, Kerala, Bhubhaneshwar and Delhi

Sub : Guidelines for Organizing 13th Tribal Youth Exchange Programme (TYEP) 2021-2022– reg.

1. As you are aware, Nehru Yuva Kendra Sangathan (NYKS), has been organizing Tribal Youth Exchange Programmes (TYEPs) in collaboration with **Ministry of Home Affairs, Govt. of India** successfully since last 12 years.
2. Ministry of Home Affairs, Govt. of India has approved the organization of 13th Tribal Youth Exchange Programme at 15 venues for the year 2021-2022. In this connection, please find enclosed herewith the detailed guidelines with **Annexures 1 to 16** for successful implementation of the 13th Tribal Youth Exchange Programme.
3. One of the focuses of 13th Tribal Youth Exchange Programme should also be on **Awareness on Azadi Ka Amrit Mahotsav**. Hence during the organization of Tribal Youth Exchange Programme, activities focusing on celebration of **Azadi Ka Amrit Mahotsav** which may include Lectures by Resource Persons, Distribution of IEC materials, Padyatra, Prabhat Pheri, Film/Video Shows on freedom Fighters, Sah Bhoj, Exhibition and Display of logo of Azadi Ka Amrit Mahotsav.
4. The Tribal Youth Exchange Programme has been evolved to be one of the most important programmes being organised by Nehru Yuva Kendra Sangathan.
5. Concerned State Directors, NYKS may approach Doordarshan and other Media Channels in their respective States for live telecast of the programme.
6. Extensive use of social media for coverage and efficient monitoring are very important aspect of this programme.

भूतल, 4 जीवन दीप भवन, संसद मार्ग, नई दिल्ली-110001
Ground Floor, 4 Jeevan Deep Building, Parliament Street, New Delhi-110001

Phone : 011-23442800 / 23740725

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7. Focus should be on culture, language learning, food festivals, traditional costumes and lifestyle related aspects of the participating states.
8. The programme should be organized as outdoor activities preferably at important public places and ensure the participation of general public also.
9. Organization of outdoor activities like Rally, Cultural competition, sports and games
10. Family placement, Interaction with school students and Youth Clubs should be ensured.
11. Programmes will be organized at **15 different Venues** namely, Jaipur (Rajasthan), Ranchi (Jharkhand), Hyderabad (Telangana), Ludhiana (Punjab), Gurugram (Haryana), Jammu (Jammu, Kashmir & Ladakh), Bangalore (Karnataka), Indore (Madhya Pradesh), Varanasi (Uttar Pradesh), Chennai (Tamil Nadu), Goa (UT), Dehradun (Uttarakhand), Thiruvananthapuram (Kerala), Bhubaneshwar (Odisha) and Alipur (Delhi). **However, the schedule of programme at Alipur (Delhi) will be decided in due course.**
12. Please find **enclosed** herewith the **detailed guidelines and time schedule** for the organization of 13th Tribal Youth Exchange Programme (TYEP).
13. It is requested to start the programme of the 13th TYEP at the earliest as per the guidelines and provide a copy of the **Plan of Implementation** immediately to NYKS HQ, to enable Ministry of Home Affairs to plan the participation of their Senior Officials.
14. Schedule of events should be planned in rational manner and scope for inspection, visits & surprise visits should be incorporated in the programme. Vigilance compliance must be ensured.
15. While referring the enclosed time schedule (**Annexure-1**), **ensure to send the exact dates and venue** of the 13th TYEP by **10th November 2021** to concerned State Directors for sending the participating teams with a copy to NYKS Hqtrs in **Annexure 1 (i)** of 13th TYEP guidelines. The same would be shared with Ministry of Home Affairs. It would enable the Ministry and others to plan their visit to 13th TYEP programme.
16. Inviting the teams of TYEP will be the prime responsibility of the **host State Directors**. He/She will confirm the participation of the participating Kendras. It will be the duty of each State Director, NYKS to see that the host Kendras have invited participating Kendras at the earliest and the confirmations are received immediately.

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17. The participants and escorts must be selected by **15th November, 2021** by all stakeholders viz. **CRPF, BSF, NYKS, SSB and ITBP** as per numbers allotted to them. In this regard, please see **page no. 7 and Annexure -13 of enclosed guidelines.**
18. **State Directors** of the participating Kendras viz. Chhattisgarh, Maharashtra, Bihar, Andhra Pradesh, Telangana, Odisha & Jharkhand States are advised to take necessary steps to ensure that teams and escorts are selected as per the guidelines and get them ready to participate in the 13thTYEP as per **Annexure-13** given in the guidelines and on the dates of the programmes fixed by the respective Host State offices.
19. It is important to note that the **participating Kendras/States jointly with CRPF, BSF, ITBP, SSB and NYKS** would organize **briefing session before the departure** of the participants (**page no. 16 & 17 of the guidelines**). Similarly, a joint **de-briefing & feedback session** should be organized **on the arrival of participants**. During this session, **activities and their plan of action** for the participants be prepared and followed up. The report on the same & plan of action be submitted to concerned State Director with copy to NYKS,HQ.
20. Similarly, the **host Kendra/State** should conduct **two sessions** viz. expectations of participants on their arrival (**Annexure 14a**) and feedback about programme (**Annexure-14b**) from participants at the end of the camp.
21. Besides above, from time to time, live **feedbacks of participants on Video** should also be taken during the programme.
22. Local District/State units of NCC NSS, BS&G and Eco Clubs and other volunteers be coordinated for this programme and should also be involved during the camp as per their suitability.
23. Declamation Contest on Terrorism vs Development, Cultural Programme Competition, Tree Plantation and Cleanliness Drive (Swachhta Abhiyan) should be organized effectively. SDs should submit report on the programmes in **Annexure-12** of 13thTYEP guidelines.
24. During one of the camp days, the Tribal Youth should be provided opportunity to visit school/educational Institution for interaction with students.



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25. Awareness on **National Flagship Programmes of Government of India** for Financial and Social inclusion as well as **Fit India Campaign** should be organised. For more details, please see enclosed guidelines.
26. To make the programme more **transparent, responsive, vigilant and effective, Public Representatives** viz. Hon'ble Ministers, MPs, MLAs, NYKS, VCs and Members BOG, PRI members; **eminent personalities** from different walks of life, State Govt. and Districts **Administration's Officers**; Chairpersons and Members of **SACYP and DACYP** and others with whom NYKS have been collaborating, should be briefed in advance and invited on convenient date during the camp. Their remarks about the camp should be taken in **Visitor's Book**.
27. State Director, NYKS should share camp details with their counterpart at State and District level in advance.
28. **Electronic and Print Media** should be invited for wider coverage of the programme. **Press Conference** should also be organized before the commencement of the programme.
29. **SDs must ensure** that the quality of arrangements for stay/ of B&L, kit to be given, Quality of resource persons, transport to be used and all other issues are of the good quality and highest standard.
30. The meetings with the highest authorities of State/VVIPs/VIPs must be properly coordinated.
31. The **report in prescribed format** in best quality along with required no. of Copies with proper pictures, Videos and News clippings (both Print and electronic Audio visual) must be forwarded within 5 days of completion of the programme.
32. The **plan must be submitted at least by 15th November 2021** to enable senior officials from MHA and own Ministry to be invited.
33. The activities mentioned under the universal content given in Annual Action Plan Guidelines 2021-2022 should be undertaken during the programme.
34. The aspects of Patriotism, Nation Building, National Integration in later and spirit, character development and important Youth related flagship schemes of GOI be given due emphasis.



35. The opportunities and fruits of development in peaceful areas be highlighted.
36. Interaction with and demonstration of equipment of security forces be conducted with proper coordination.
37. Proper exchange of ideas and success stories and patriotic tales of local people be ensured for the visiting youth.
38. Proper sanitation, cleanliness, hygiene and living conditions be ensured.
39. Due exposure to Indian Culture and Local traditions, art and customs/craft be ensured.
40. Proper Time Plan/scheduling be adhered.
41. Proper codal formalities & GFR be ensured.
42. Youth leaders & Clubs be incorporated and entrusted responsibility.
43. Funds should be utilized strictly accordingly to the budget breakup attached with this letter. There should not be any diversion. Even inter head diversion is not permitted. Settlement of accounts will be on the basis of actual expenditure or maximum admissible amount within the head, whichever is less. If number of participants is less then boarding and lodging and other expenditure amount will be deducted accordingly.
44. Transparency and probity in utilization of funds supported by correct and complete real time accounting should be ensured. While incurring expenditure, GFR should be followed.
45. Respective State Directors should also ensure to get feedback from the participants on daily basis through meetings and should ensure resolution of the issues, if any. Similarly, he/she should also be alert about instructions forwarded by the DG and HQ and ensure compliance of the same.
46. (a) Preliminary report of the activities undertaken during 7 days of the programme must be submitted in the prescribed format (**Annexure-11**) attached in the guidelines to NYKS HQ within **three days** after completion of the programme.

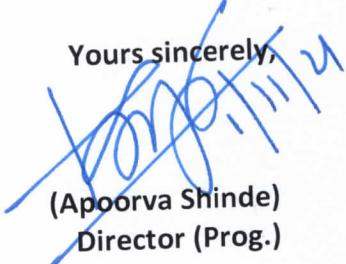


- (b) Concerned State Directors of States organizing the programmes State Directors, NYKS should submit the **compiled final three sets of both hard and soft copies report within 10 days of the completion of the programme to NYKS HQ by mail.**
- (c) It is utmost important to have impact assessment done through feedback format **(Annexure 14a & 14b)** and included in the Physical Report.
- (d) The report should be supported by quality action photographs, press clipping and Videographs.
- (e) Also send video clippings of the interactive feedback sessions with participants, stakeholders & dignitaries.
- (f) The **in-charge participating Kendra/State of NYKS should submit analysis of feedback of participants to NYKS along with copy of feedback form.**
- (g) Audited utilization certificate based on actual expenditure and within the sanctioned released amount should be submitted immediately after completion of the programme.
47. **Precaution: While undertaking the designated activities, the participating youth should wear face mask, wash their hands-on regular intervals, due care for personnel hygiene and maintenance of social distancing as well as while following the advisories and Guidelines issued by the Government and District Administration. Further, as per local notifications, permissions for conducting activities may be sought from District Administration.**
48. **You are requested to organize the programme in a befitting manner and submit reports and returns after completion of the programme as scheduled to Sh Prabhat Kumar, Joint Director (Prog.) at specialprogramme.nyks@gmail.com**

Please acknowledge receipt and confirm that contents have been understood for compliance.

This issues with the approval of Director General.

Yours sincerely,


(Apoorva Shinde)
Director (Prog.)

Encl.:as above

Copy to:

- PS to VCs & BOG Members, NYKS
- Addl. Secretary (LWE-II), Ministry of Home Affairs, North Block, Central Secretariat, New Delhi for kind information please.
- PS to DG, NYKS Hqtrs for kind information please.
- Dy.Secretary, LWE –II, Ministry of Home Affairs, Room No. 169A, North Block, Central Secretariat, New Delhi for kind information please
- DIG (Ops -2), **CRPF**, Block No. 1, CGO Complex, Lodhi Road, New Delhi with the request to send a copy of the guidelines & ask the concerned official to provide the list of participants & escorts to State Director NYKS, Andhra Pradesh, Bihar, Chhattisgarh, Jharkhand, Maharashtra, Odisha & Telangana
- DIG (OPS), **BSF**, Block No. 10, CGO Complex, Lodhi Road, New Delhi with the request to send a copy of the guidelines & ask the concerned official to provide the list of participants and escorts to SD, NYKS Odisha & Chhattisgarh
- IG (Ops), **ITBP** Force, Block- IV, CGO Complex, Lodhi Road, New Delhi-110003 with the request to send a copy of the guidelines & ask the concerned official to provide the list of participants and escorts to SD, NYKS Chhattisgarh
- IG (Ops), **SSB**, Sashastra Seema Bal Force, Hqtrs, East Block V, R.K. Puram, New Delhi with the request to send a copy of the guidelines & ask the concerned official to provide the list of participants and escorts to SD, NYKS, Bihar and Jharkhand
- Ms.Sadhna Singal, Under Secretary (LWE-I), Ministry of Home Affairs, 218, North Block, Central Secretariat, New Delhi for kind information please.
- **Regional Directors NYKS-** West Zone, North Zone, South Zone and East Zone for information and follow up please.
- **State Director, NYKS**, Chhattisgarh, Jharkhand, Maharashtra, Bihar, Andhra Pradesh, Telangana and Odisha for immediate necessary action & to instruct concerned Youth Coordinators for selecting the participants and escorts from the concerned districts.
- **DYO, NYKs**, Vishakhapatnam, Gaya, Jamui, Lakhisarai, Bijapur, Sukma, Bastar, Dantewada, Kanker, Narayanpur, Rajnandgaon, Kondagaon, Giridih, Gumla, Khunti, Latehar, Palamu, West Singhbhum, Bokaro, Hazaribagh, Chatra, Ranchi, Garhwa, Lohardaga, Simdega, Gadchiroli, Koraput, Malkangiri, Kandhmal, Kalahandi and Bhadradri- Kothagudem for immediate necessary action as mentioned in the guidelines.
- AD, Rajbhasha, NYKS HQ for hindi translation of guidelines.
- AD, EDP, NYKS HQ for uploading the guidelines on NYKS website.