



नेहरू युवा केन्द्र संगठन Nehru Yuva Kendra Sangathan

स्वायत्तशासी संस्था An Autonomous Body under the
युवा कार्यक्रम एवं खेल मंत्रालय Ministry of Youth Affairs and Sports
भारत सरकार Government of India



Ref No. NYKS/NPYAD-NIC/2016-17/156

Date: 05.10.2016

From: Dr. M. P. Gupta, Joint Director (NPYAD), NYKS, HQ, Delhi

To: Concerned State Directors, Nehru Yuva Kendra Sangathan (As per list attached)

Sub: Guidelines and other details for organizing National Integration Camps under NPYAD for the year 2016-17.

Madam/Sir,

1. The Ministry of Youth Affairs & Sports vide its sanction letter No. F. 13-20/2015-NPYAD dated 11.03.2016 has sanctioned 20 National Integration Camps for the year 2015-16 @ Rs.6,55,200/-. NYKS has sent a proposal to MoYAS for according approval from block grant of NYKS for the enhanced budget of NIC @ Rs Rs.11,15,000/- per NIC for organizing 20 NICs during 2015-16. The NICs to be organised by NYKS States for the year 2015-16 carried forward to 2016-17 is given at Annexure I. The venue & month of organising the NIC is given at Annexure 1A.
2. Please find enclosed herewith the budget break up at Annexure II, Budgetary Guidelines at Annexure III, the Operational Guidelines at Annexure IV, Suggestive Programme Schedule at Annexure V, Suggestive Daily Routine at Annexure VI, Format for preparing Plan of Implementation at Annexure VII, Invitation Form at Annexure VIII, Reporting Format at Annexure IX and Feedback Form at Annexure X, Expectations of the participants at annexure XI and Feedback of the participants at the end of the programme at Annexure-XII. Format for preparing final report of NIC is placed at Annexure XIII
3. Awareness about National Flagship Programme of Government of India for Financial and Social inclusion should be created during the camp.(for more details please see the enclosed guidelines).
4. You are requested to strictly adhere to the guidelines for the organization of National Integration Camp.
5. Schedule of Camps should be planned in rational manner and scope for inspection, visits & surprise visits should be incorporated in the programme. Vigilance compliance must be ensured.

Continued to page 2.....

द्वितीय तल, कोर-IV, स्कोप मीनार, लक्ष्मी नगर जिला केन्द्र, विकास मार्ग, दिल्ली-110092
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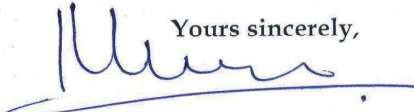
6. All SDs must send the Plan of Implementation of National Integration Camps in attached format (Form - VII) so as to reach HQ. NYKS, Delhi well in advance before commencement of the programme as per annexure 1A. It would facilitate extending invitation to officials and dignitaries to visit the programme. It should be noted that the NICs should be organised by 31st March, 2017.
7. Inviting the participants of National Integration Camps will be the prime responsibility of the host SD/District Youth Coordinator (DYC). He/She will confirm the participation of the participating Kendras. It will be the duty of each SD to see that the host Kendras have invited participating Kendras at the earliest, and the confirmations are received immediately.
8. The participants should be selected immediately and it should be shared with respective State Directors. The youth who had an opportunity to participate in another outstation special programmes and NIC during previous years shall not be considered for selection.
9. **Youth from Saansad Adarsh Grams may be given opportunity to participate in the National Integration Camps.**
10. Interaction Session with participant about their **expectations from the programme on their arrival, and feedback session with participant about their feedback from the programme on their departure should positively be organised. Video-Clipping of both the session is mandatory** which should be shared with NYKS Hqtrs. above with the report. **Annexure – XI & XII.**
11. For mobilising support and resources local units of NCC be coordinated for this programme. NSS volunteers should also be involved during the camp as per their suitability.
12. To make the programme more transparent, responsive, vigilant and effective, local public Representatives viz. Hon'ble Ministers, MPs, MLAs, PRI members; all three Hon'ble Vice Chairpersons and Members BOG, NYKS, eminent personalities from all walks of life, State Govt. and District Administration Officers; Chairpersons and Members of SACYP and DACYP and others with whom NYKS have been collaborating, should be invited on different occasions during the camp. They may be provided visitors Book for recording their remarks about the NIC.
13. Electronic and Print Media should be invited for wider coverage of the programme.

Continued to page-3....

14. The required funds are being released to concerned PAO Zones through RTGS for immediate release to concerned State Offices and Kendras. It may kindly be noted that only after receipt of sanction order and funds from NYKS Hqrs, the NIC can be organised.
15. Funds should be utilized strictly accordingly to the budget breakup attached with this letter. There should not be any diversion. Even inter head diversion is not permitted. Settlement of accounts will be on the basis of actual expenditure or maximum admissible amount within the head, whichever would be the less. If number of participants will be less then boarding and lodging and other expenditure amount will be deducted accordingly. Concerned SD & NYC, NYKS should ensure that proper discipline is maintained in the camp.
16. Transparency and probity in utilization of funds supported by correct and complete real time accounting should be ensured.
17. During the period of preparatory phase of the Programme NYC should send weekly and fortnightly report to concerned State Directors. State Directors are requested to send compiled weekly and fortnightly report to Shri A. K. Verma, Assistant Director, (NPYAD). His email id is project.nyks@gmail.com.
18. Comprehensive monitoring mechanism and reporting system should be followed. A daily report will be forwarded by the SD to Shri A. K. Verma, Assistant Director, (NPYAD).
19. Respective State Director should also ensure to get feedback from the participants on daily basis through meetings and should ensure resolution of the issues, if any thereof. Similarly, SDs should also be alert about instructions forwarded by the DG and Hqtrs and ensure compliance of the same.
20. It is important to mention here that State Directors of State organizing the programmes and Participating State Directors, NYKS should submit the compiled report within 15 days of the completion of the programme.
21. Physical Progress Report in the prescribed proforma and sample attached (Annexure XIII) in the guidelines along with detailed report of the activities undertaken during 5 days of the programme should be supported by quality action photographs, press clipping and Video-graphs.
22. The report should also be supported with evaluation report, inclusive of feedback report along with analysis of the feedback given by the participants.

Continued to page-4....

23. Please note that three Hard copies of the above mentioned report and soft copies are required to be sent to Hqtrs in the prescribed proforma (Annexure XIII & IX)
24. Audited Utilisation Certificate based on actual expenditure and within the sanctioned released amount should be submitted within 15 days of completion of the programme.
25. Hence, you are directed to organise the programme in befitting manner and submit reports and returns within 15 days of completion of the programme to Dr. A.K. Verma, Asst. Director (Spl. Projects) at project.nyks@gmail.com and arjun03_2000@yahoo.com both in hard copies (3 copies) & Soft copy.
26. The names of the all participants with their mobile number, e-mail, address, caste, State, Aadhar Card No., Aadhar linked Bank A/C No., Blood Group should be submitted with the report.
27. Please acknowledge receipt and confirm that contents have been understood for compliance.
28. This issue with the approval of the Director General.


 Yours sincerely,

(Dr. M.P. Gupta)
 Joint Director (NPYAD)

Encl: Guidelines, annexure and forms are being sent through email only and are also placed on NYKS Website. A copy of letter no. NYKS/ACCT/Bank/REL/2015-16/10 dated 4th Oct, 2016 for transfer of fund through RTGS from Accounts Section, NYKS, Hqtrs, Delhi.

CC:

1. PS to all Three Hon'ble VCs and Members BOG, NYKS
2. PS to DG.
3. PS to JS (YA), Ministry of Youth Affairs and Sports, Shastri Bhawan, New Delhi for kind information.
4. PS to ED
5. Director FB&A for information please.
6. ZD, NYKS, PAO zone, Gandhinagar, Bhubaneswar, Lucknow, Guwahati, Bangalore and Alipur.
7. Concerned Zonal Directors, NYKS.
8. JD, CDN and Rajbhasa with the request for Hindi translation of the NIC guidelines at the earliest.
9. Asst. Director, EDP, NYKS for uploading the guidelines along with the letter on the NYKS Website.



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an Autonomous Body under the
Ministry of Youth Affairs & Sports
Government of India



Ref. No. NYKS/Acct./Bank/Rel/2015-16/10-

Dated: 04.10.2016

The Branch Manager
Syndicate Bank
Scope Minar, Delhi.

Sub: Transfer of Funds RTGS/NEFT – reg.
Ref.: Our Saving Bank A/c No. 91072010016860 – reg.

Sir,

You are requested to debit an amount of Rs. 2,23,00,000/- (Rupees Two Crore Twenty Three Lakh only) from our Bank Account Number 91072010016860 and transfer the amount to the following bank accounts of NYKS in State Bank of India, through RTGS.

S. No.	In A/c of	Bank A/c No.	Name of Bank	Address & Branch Code	IFSC Code No.	Amount to be Transferred
1	Zonal Director, NYKS	10005450280	State Bank of India	GMB Complex Sector 10-A Chh Rd. Gandhinagar	SBIN0004291	4460000
2	Zonal Director, NYKS	10057874355	State Bank of India	RRL Complex Bhubneshwar, Distt Khurda	SBIN0007499	2230000
3	Zonal Director, NYKS	10863771692	State Bank of India	Main branch Hazratganj, Lucknow	SBIN0000125	5575000
4	Zonal Director, NYKS	34408382133	State Bank of India	Khanapara, Guwahati Assam	SBIN0009945	2230000
5	Zonal Director, NYKS	10441066465	State Bank of India	Rajaji Nagar Industrial Estate Bangalore	SBIN0000762	2230000
6	Zonal Director, NYKS	10704860509	State Bank of India	Samepur, Delhi	SBIN0006667	5575000
Total						22300000

Yours Sincerely,

(Authorized Signatory)

(Authorized Signatory)

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**Proposed Venues and release of fund for National Integration Camps for
the year 2015 - 16 (carried forward to 2016-17)**

S. No	PAO	State/ Zone	No. of NIC allocated	Proposed Venue	Total Amount calculated @ 1115000 per camp (Amt. in Rs.)	Total Amount/Proposed to be released PAO wise (Amt. in Rs.)
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Bangalore	Andhra Pradesh	1	Tirupati (Chittoor)	1115000	2230000
2		Karnataka	1	Bangalore	1115000	
3	Gandhinagar	Madhya Pradesh	1	Indore	1115000	4460000
4		Gujarat	1	Karamsad (Anand)	1115000	
5		Goa	1	Panji	1115000	
6		Maharashtra	1	Aurangabad	1115000	
7	Alipur	Punjab	1	Amritsar	1115000	5575000
8		Himachal Pradesh	1	Hamirpur	1115000	
9		Rajasthan	1	Alwar	1115000	
10		Jammu & Kashmir	2	Jammu & Srinagar	2230000	
11	Guwahati	Assam	1	Guwahati	1115000	2230000
12		Manipur	1	Imphal	1115000	
13	Bhubaneswar	Odisha	2	Bhubneshwar & Sambalpur	2230000	2230000
14	Lucknow	Uttarakhand	1	Haridwar	1115000	5575000
15		Uttar Pradesh	4	Varanasi, Allahabad, Kanpur & Ghazipur	4460000	
		Grand Total	20		22300000	22300000

Annexure IA

Proposed Venue and Month for the organization of 20 NICs already sanctioned by MoYAS during 2015-16 to be organised in 2016-17

S.No	State	No. of NICs Proposed	Place of NIC proposed	Proposed Month of Organisation of NICs				
				Nov	Dec	Jan, 17	Feb	March
1	Andhra Pradesh	1	Tirupati, (Chittoor)	√				
2	Assam	1	Guwahati	√				
3	Gujarat	1	Karamsad (Anand)			√		
4	Goa	1	Panji		√			
5	Himachal Pradesh	1	Hamirpur				√	
6	Jammu & Kashmir	1	Jammu and Srinagar				√	√
7	Karnataka	1	Bangalore			√		
8	Madhya Pradesh	1	Indore			√		
9	Manipur	1	Imphal					√
10	Maharashtra	1	Aurangabad		√			
11	Odisha	2	Bhubneshwar & Sambalpur				√	√
12	Punjab	1	Amritsar					√
13	Rajasthan	1	Alwar		√			
14	Uttar Pradesh	4	Varanasi, Allahabad, Kanpur & Ghazipur	√	√	√	√	
15	Uttarakhand	1	Haridwar	√				
Grand Total		20	-					