

MY Bharat  
4, Jeevan Deep Building,  
Parliament Street, New Delhi

### **Tender Notice**

**Subject: Hiring of Project Management Consultants (PMC) for Renovation and Interior Works in MY Bharat Office at First Floor, Jeevan Deep Building and for 3<sup>rd</sup> Floor, Jeevan Vihar Building, Parliament Street, New Delhi**

Applications are invited by Chief Executive Officer (CEO), MY Bharat, An Autonomous Body of Ministry of Youth Affair and Sports, Government of India from Govt. Depts. /Govt. PSUs/Govt. Bodies for rendering Project Management Consultant (PMC) Services for Renovation & Interior works at 1<sup>st</sup> Floor, Jeevan Deep Building (approximately 3697 sq ft) & for 3<sup>rd</sup> Floor (5895 Sq ft), Jeevan Vihar Building Parliament Street, New Delhi.

Selected firm shall be engaged for a period till the completion of Renovation and Interior work. CEO, MY Bharat, however, reserves the right to discontinue the Agency at any time without assigning any reasons and shall not be liable to pay any compensation on this or on any other account. The agencies would be required to work on projects assigned within the time limit.

Application form for details required to be downloaded from MY Bharat Web site <https://nyks.nic.in>. Any corrigendum / addendum to this publication, if any, would appear only on the said website and not be published in newspapers separately. Expression of Interest (EOI) application along with relevant documents shall be submitted on the following Address :

Chief Executive Officer  
MY Bharat  
4, Jeevan Deep Building  
Parliament Street, New Delhi – 110001.

My Bharat reserves the right to accept or reject any or all applications without assigning any reason. The last date and time for online submission of applications is 10<sup>th</sup> December, 2025 by 3. P.M. and Tender will be opened on the same day 4 P.M.

Pre-Bid meeting will be held on 5<sup>th</sup> December, 2025 at 15.00 Hrs in the Conference Room, 2<sup>nd</sup> Floor, MY Bharat Hqrs. No other enquiry regarding tender shall not be entertained other than during the pre-bid meeting. Pre-Bid meeting will be attended by only authorized representative of the bidder.

## **Notice of Inviting Expression of Interest for 'Award of Project Management Consultants for MY Bharat office Renovation and Interior Works'**

Expression of Interests (EOI) is invited by Chief Executive Officer for '**Award of Project Management Consultants** for **MY Bharat Offices** renovation and Interior works. Only those PSUs / PSES / Government Agencies / Govt. Dept., which have mandate to carry out Renovation and Interior works are eligible to apply.

### **MY Bharat - Background**

Mera Yuva Bharat is an autonomous body of the Ministry Youth Affairs and Sports MY Bharat offers a range of Experiential Learning Programmes across various sectors, empowering young individuals to learn and grow through practical application. These programs provide hands-on opportunities to gain real-world experience, develop essential skills, and contribute meaningfully to society. By immersing themselves in diverse fields, participants can bridge the gap between theoretical knowledge and practical implementation, fostering a deeper understanding and appreciation for their chosen career paths.

### **PROJECT MANAGEMENT CONSULTANTS**

**CEO My Bharat** is desirous to award the following works relating to Renovation and Interior works for MY Bharat Office at First Floor, Jeevan Deep Building and for 3<sup>rd</sup> Floor, Jeevan Vihar Building, Parliament Street, New Delhi :

- a) Selection of Consultant for Planning and Designing of project
- b) Finalization of concept layout plan, specifications based on requirement and submission of estimates for approval
- c) Open tendering for appointment of Contractors based on approved estimates and issue of LOI to technically qualified lowest bidder with specific timelines for completion of work.

- d) Execution of work through contractor engaged, ensuring quality and monitoring the progress of work periodically and taking contractual action in cases where there is delay in execution and as per the scope of work defined in Schedule
- e) During various stages of execution, shall be submitting monthly running account bills to the clients for payment to the contractors as per terms and conditions set out in MOU.
- f) Completion and handing over of the project in all respects with complete inventory to CEO, MY Bharat.
- g) Attending defects pointed during the first year (i.e. defect liability period) through the agency/contractor engaged in execution
- h) Replying and attending to any observations, comments, defects pointed out by CTE/CVC/CAG in the planning and procedures adopted for execution of the project.
- i) Final Settlement of bills of contractors and also submission of final bill to client based on actual cost incurred in the project plus the Project Management Consultancy fees.
- j) To submit the “As Built” (Completion) drawings, documents, guarantee/warranty cards etc. after completion of the work.
- k) Defend any suits or arbitration cases arising out of project in connection with the work executed through the contractors, on behalf of the owner.

The Project Management Consultancy (PMC) has submitted the tender successfully for the same.

### **Project Management Consultant (PMC) works**

PMC shall execute the project in a time bound manner and hand over the space after completion of renovation and interior work in all respect certified by MY Bharat within the prescribed time limit.

PMC shall provide Construction Management Services if required during the Renovation/interior works up to commissioning and handing over of the project to the MY Bharat for use. It shall also be the responsibility of the PMC to liaise and coordinate with various agencies for smooth execution of the project. Responsibilities of Project Management Consultant for renovation and Interior stage

The PMC shall have the overall responsibility of getting the approvals/NOC's/connections etc. for all services including power, water, sewer, drainage, firefighting, DG set etc. from government authorities, local bodies etc. PMC may include this work in the scope of respective contractors but will ensure that all such connections or clearances are all obtained well in time before handing over the buildings & services to MY Bharat.

Regular review and monitoring on PMC activities shall be done by a team of MY Bharat.

For the Section of Project Management Consultants all the Agencies may submit their organization details in the enclosed format (Annexure – I) and Financial Bid (Annexure – II).

**Organization Details**

S.N.	Particular	Details to be filled in
1	Name of Organization	
2	Address  Telephone No.  E-Mail ID	
3	Year of Establishment/incorporation	
4	Status of (PSU/Govt. Department)	
5	List of PMC assignments completed in last 5 years ending 31-8-2025.  a) Name of Work/Project b) Short description of consultancy/project c) Name address of Owner/Client d) Cost of Work/Project	Kindly attach separate information
6	Contact Details Name of contact Officials : Designation Mobile No. Telephone No. E-mail ID	

Signature of Authorized Signatory  
Name and Designation with stamp

Place :

Date :

**Annexure – II**

**Proforma for Financial Bid**  
**( To be put in Separate sealed cover )**

Ref No.....

Date .....

To,

Chief Executive Officer,  
MY Bharat  
4, Jeevan Deep Building,  
Parliament Street  
New Delhi

**Sub: “Project Management Consultancy (PMC) Services for Renovation and Interior work of Proposed MY Bharat Office at First Floor, Jeevan Deep Building and for 3<sup>rd</sup> Floor, Jeevan Vihar Building Parliament Street, New Delhi – 110001” – regarding.**

Dear Sir/Madam

We have carefully noted the scope of work for providing Project Management Consultancy Services for Renovation & Interior works as stated in the tender document. We are pleased to quote our fees (on lump sum basis) as \_\_\_\_\_ % on or total amount ..... (in words.....) for providing our services for “MY Bharat Office” as per the scope of work and terms & conditions of quotation.

Thanking you,

Signature with name and Date:  
Designation of the competitor.

( Authorized Seal )