



# नेहरु युवा केन्द्र संगठन Nehru Yuva Kendra Sangathan

स्वायत्तशासी संस्था  
युवा कार्यक्रम एवं खेल मंत्रालय  
भारत सरकार

*an Autonomous Body under the  
Ministry of Youth Affairs & Sports  
Government of India*



Ref No.11026/NYKS/Pers:Merger-DPC/2021/ 2/0

Date: 05.02.2021

## OFFICE ORDER

Consequent upon the approval of the Competent Authority, the meeting of Departmental Promotion Committee (DPC) was held on 15.01.2021 for assessing the suitability of officials for the merger post of Assistant Section Officer (ASO) and Administrative Assistant (AA). Recommendations of the DPC are as follows:-

### **A. For the post of Assistant Section Officer (ASO) (Pay Level-6)**

The post of ASO is a result of merger of earlier posts of (i) Assistant (Pay Level-6) (ii) Stenographer-I (Pay Level-6) (iii) EDP Assistant (Pay Level-6) and (iv) Librarian (Pay Level-6). All the posts are merged into post of same pay level i.e, Pay level-6. Hence, as per DoPT OM No. AB-14017/66/2008-Estt (RR) dated 09-03-2009, the suitability of the officials was not required to be assessed. The committee decided the seniority lists for the merged post of ASO as follows: -

- On merger, the persons having higher grade pay will be en bloc senior to those having lower grade pay than them, maintaining the inter-se seniority before the merger of posts.
- For direct recruits, seniority will be as per merit order.
- The date of appointment for the posts of Stenographer-I and Assistant before merger is same, the dates of respective DPCs were considered where the DPC for the post of Stenographer-I took place on 26.06.2019 and DPC for the post of Assistant took place on 27.06.2019. Hence Stenographer-I will be en bloc senior to the Assistant.

### **B. For the post of Administrative Assistant (AA) (Pay Level-4)**

The post of AA is a result of merger of earlier posts of (i) Computer operator (Pay Level-5 recruited in Pay Level-4) (ii) Stenographer-II (Pay Level-4) (iii) Upper Division Clerk (UDC) (Pay Level-4) and (iv) Lower Division Clerk (LDC) (Pay Level-2). Since the UDC, Computer Operator and Stenographer-II are of the Pay Level-4, the suitability of these officials was not required to be assessed by the committee as per DoPT OM No. AB-14017/66/2008-Estt (RR) dated 09-03-2009.

The Committee assessed the suitability of the officials working in the post of LDC (Pay Level-2) for the post of AA (Pay Level-4) the normal DPC procedure was followed. The recommendations of DPC are as follows:

S. No	Name	Cat.	Date of Joining as LDC	Qualifying service as on 01.01.2020	Assessment of DPC	Remarks
1	Lathika N Das	UR	01-12-1995	24 years, 1 month, 0 days	FIT	AA in Pay Level-4 w.e.f 15.01.2021
2	Sushila	UR	22-01-1996	23 years, 11 months, 10 days	FIT	AA in Pay Level-4 w.e.f 15.01.2021
3	Saranjeet	UR	09-02-1996	23 years, 10 months, 23 days	FIT	AA in Pay Level-4 w.e.f 15.01.2021
4	Poonam Rana	UR	30-10-1996	23 years, 2 months, 2 days	FIT	AA in Pay Level-4 w.e.f 15.01.2021
5	Aruna Kandwal	UR	27-11-1996	23 years, 1 months, 5 days	FIT	AA in Pay Level-4 w.e.f 15.01.2021
6	Surinder Singh	SC	01-03-2011	8 years, 10 months, 0 days	FIT	AA in Pay Level-4 w.e.f 15.01.2021
7	Reeta Devi	UR	11-09-2017	2 years, 3 months, 21 days	UNFIT	Does not fulfils the required qualifying service of 8 years

DPC found Smt. Reeta Devi at S.No 7 in the above table doesn't fulfill the minimum required qualifying service of 8 years as LDC in Pay Level-2. Hence, her suitability was not assessed for the merged post of Administrative Assistant. She will continue to draw the pay and allowances attached to the post of LDC. She will be placed in the cadre of Administrative Assistant in Pay Level-2 along with the similarly posted newly recruited 05 LDCs.

Those LDCs in Administrative Assistant placed in Pay Level-2 may be considered for upgradation to Pay Level-4 once they fulfill the required minimum qualifying service.

All the employees from S.No 1 to 6 in the above table may exercise their option for fixation of pay under FR 22(I)(a)(1) within 14.02.2021, if they are not receiving the pay in Pay Level-4 and above. Pay fixation orders, if any, will follow.

Final Seniority Lists of ASO and AA is annexed as Annexure -X and Annexure-Y respectively.

This issues with the approval of the Competent Authority.

  
(Vijay Kumar)

Deputy Director (Personnel)

CC :

- PS to DG, NYKS Hqtrs, New Delhi.
- PS to ED, NYKS Hqtrs, New Delhi.
- Concerned Files.



Annexure - Y : Seniority List of Administrative Assistant (GP 2400 / Pay Level 4 as per 7th CPC)						
S.No	Name	Category	Date of Birth	Date of Seniority	Date of Retirement	Remarks
1	Mahesh Patel	UR	28-10-1967	03-07-2019	31-10-2027	
2	Kishan Lal	UR	13-04-1974	03-07-2019	30-04-2034	
3	Sheela Dileep	OBC	28-11-1966	03-07-2019	30-11-2026	
4	Shreepal Singh	SC	01-11-1967	03-07-2019	31-10-2027	
5	Prabhash Chandra Choudhary	UR	07-04-1972	03-07-2019	30-04-2032	
6	Chandeshwar Pandey	UR	16-10-1969	27-12-2019	31-10-2029	
7	Vikas Ahuja	UR	01-06-1992	11-12-2020	31-05-2052	
8	Nishant Seth	UR	16-05-1995	11-12-2020	31-05-2055	
9	Manisha Bohra	UR	05-11-1996	11-12-2020	30-11-2056	
10	Pooja Devi	SC (OM	06-05-1997	11-12-2020	31-05-2057	
11	Vishal Singh	UR	03-08-1998	11-12-2020	31-08-2058	
12	Himanshu Tomar	UR	26-06-1997	11-12-2020	30-06-2057	
13	Ayushi Pande	UR	22-05-1996	11-12-2020	31-05-2056	
14	Sanket Saha	OBC	18-03-1996	11-12-2020	31-03-2056	
15	Ankit	OBC	26-07-1993	11-12-2020	31-07-2053	
16	Keshav	OBC	01-02-1996	11-12-2020	29-02-2056	
17	Rohit Kumar	OBC	15-11-1989	11-12-2020	30-11-2049	
18	Nikhil	EWS	06-01-1997	11-12-2020	31-01-2057	
19	Ajit Singh	SC	25-09-1997	11-12-2020	30-09-2057	
20	Vishal Singh	EWS	13-06-1996	11-12-2020	30-06-2056	
21	Rakesh Meena	ST	12-07-1996	11-12-2020	31-07-2056	
22	Lathika N Das	UR	20-05-1975	28-11-1995	31-05-2035	
23	Sushila	UR	05-12-1973	19-01-1996	31-12-2033	
24	Saranjeet	UR	31-05-1961	10-10-1996	31-05-2021	
25	Poonam Rana Smt	UR	20-12-1969	30-10-1996	31-12-2029	
26	Aruna Kandwal	UR	26-03-1972	27-11-1996	31-03-2032	
27	Surinder Singh	SC	01-01-1966	01-03-2011	31-12-2025	
28	Reeta Devi*	UR	04-09-1974	25-08-2017	30-09-2034	LDC as AA in Pay Level-2
29	Sparsh Bhargav*	UR	31-12-1995	11-12-2020	31-12-2055	
30	Anurag*	UR	28-06-1993	11-12-2020	30-06-2053	
31	Neeraj Kumar*	OBC	22-01-1997	11-12-2020	31-01-2057	
32	Ashish Kumar*	EWS	05-05-1994	11-12-2020	31-05-2054	
33	Ayush Bhardwaj*	SC	20-08-1993	11-12-2020	31-08-2053	

**NOTE:** \*These Administrative Assistants in Pay Level-2 may be considered for Pay Level-4, once they complete the minimum required qualifying regular service of 8 years.

  
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**Annexure -X : Seniority List of Assistant Section Officer (GP 4200 / Pay Level 6 as per 7th CPC)**

S.No	Name	Cat.	Date of Birth	Date of Appointment/Promoti	Date of Retirement	Remarks
1	Alka Macwan	Gen	09-10-1968	28-06-2019	31-10-2028	Steno-I (DPC held on 26.06.2019)
2	Shrijay Kudalkar Ms	Gen	07-11-1972	28-06-2019	30-11-2032	Steno-I (DPC held on 26.06.2019)
3	Sushila Lau	Gen	20-02-1974	28-06-2019	28-02-2034	Steno-I (DPC held on 26.06.2019)
4	Anu Panwar	Gen	22-10-1975	28-06-2019	31-10-2035	Steno-I (DPC held on 26.06.2019)
5	Brij Kishor Singh	Gen	25-06-1967	28-06-2019	30-06-2027	Assistant (DPC held on 27.06.2019)
6	Pardeep Jaywant	Gen	21-10-1965	28-06-2019	31-10-2025	Assistant (DPC held on 27.06.2019)
7	Ansuman Chakraborty	Gen	08-10-1967	28-06-2019	31-10-2027	Assistant (DPC held on 27.06.2019)
8	Laxmi Rawat	Gen	26-12-1967	28-06-2019	31-12-2027	Assistant (DPC held on 27.06.2019)
9	Sriraman Jha	Gen	02-01-1970	28-06-2019	31-01-2030	Assistant (DPC held on 27.06.2019)
10	Mukesh Kumar	OBC	04-04-1993	25-02-2020	30-04-2053	Librarian
11	Raghupatruni Kishore Kumar	Gen	10-12-1985	04-01-2021	31-12-2045	Newly Recruited
12	Vaibhav Sanjay Bharati	OBC (OM)	06-12-1993	04-01-2021	31-12-2053	Newly Recruited
13	Sughandh Goel	Gen	14-12-1989	04-01-2021	31-12-2049	Newly Recruited
14	Avinash Tiwari	Gen	09-04-1986	04-01-2021	30-04-2046	Newly Recruited
15	Apoorva Singh	Gen	01-02-1992	04-01-2021	29-02-2052	Newly Recruited
16	Rajat Phogat	Gen	05-09-1991	04-01-2021	30-09-2051	Newly Recruited
17	Rana Das	Gen	17-08-1995	04-01-2021	31-08-2055	Newly Recruited
18	Lalit Deora	OBC	20-01-1994	04-01-2021	31-01-2054	Newly Recruited
19	Sunny Singh	Gen	15-01-1995	04-01-2021	31-01-2055	Newly Recruited
20	Nurul Hasan	Gen	27-10-1994	04-01-2021	31-10-2054	Newly Recruited
21	Gaurav Vatts	EWS	30-11-1992	04-01-2021	30-11-2052	Newly Recruited
22	Sandeep Kumar	OBC	06-01-1996	04-01-2021	31-01-2056	Newly Recruited
23	Prajwal S	Gen	14-06-1996	04-01-2021	30-06-2056	Newly Recruited
24	D Manoj Kumar Reddy	Gen	26-06-1992	04-01-2021	30-06-2052	Newly Recruited
25	Gajanan Balasaheb Gadekar	OBC	05-03-1993	04-01-2021	31-03-2053	Newly Recruited
26	Gagan Kumar	OBC	20-08-1993	04-01-2021	31-08-2053	Newly Recruited
27	Pathloth Vinay Kumar	ST	07-10-1993	04-01-2021	31-10-2053	Newly Recruited
28	Nijil P	OBC	22-01-1992	04-01-2021	31-01-2052	Newly Recruited
29	Shubham Sharma	OBC	01-06-1994	04-01-2021	30-06-2054	Newly Recruited



**Annexure -X : Seniority List of Assistant Section Officer (GP 4200 / Pay Level 6 as per 7th CPC)**

S.No	Name	Cat.	Date of Birth	Date of Appointment/Promoti	Date of Retirement	Remarks
30	Kaushlesh Pratap Singh	OBC	28-10-1989	04-01-2021	31-10-2049	Newly Recruited
31	Gulshan Shakti Pawar	SC	24-10-1988	04-01-2021	31-10-2048	Newly Recruited
32	Nandeshwar Rohit Shamrao	SC	16-03-1988	04-01-2021	31-03-2048	Newly Recruited
33	Sneha Shaw	ST	23-08-1991	04-01-2021	31-08-2051	Newly Recruited
34	K Nehru Naik	ST	18-05-1993	04-01-2021	31-05-2053	Newly Recruited
35	Md Ragib Imam	OBC	12-12-1987	04-01-2021	31-12-2047	Newly Recruited
36	Tejeshwar Singh	OBC	17-08-1991	04-01-2021	31-08-2051	Newly Recruited

*(Signature)*  
31/10/2021

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