Nehru Yuva Kendra Sangathan

Guidelines for Implementation of Annual Action Plan 2017-18

Introduction

India has the largest ever cohort of young people making transition to adulthood. In the National Youth Policy-2003, ‘youth’ was defined a person of age between 13-35 years is about 41 percent and of the total youth population in the country, 69.67 percent are in rural areas. More than 70% of the total Indian population is below the age of 35 years.

It may be noted that in the current National Youth Policy Document 2014, of the Department of Youth Affairs, Ministry of Youth Affairs and Sports, (MoYAS) Government of India, the youth age-group is defined as 15-29 years, with a view to have a more focused approach, as far as various policy interventions are concerned. Youth in the age group of 15-29 years comprise 27.5% of the population. At present, about 34% of India’s Gross National Income (GNI) is contributed by the youth, aged 15-29 years.

In view of the National Youth Policy Document 2014, the youth in the age group of 15-29 years would be the beneficiaries under the Core Programs, Schemes, Projects and other activities of NYKS, unless or until otherwise specified.

Youth being the most vibrant and resourceful segment of the country’s population, they have a vital role to play in fostering and strengthening socio-economic development. The challenge is to unleash their innate capabilities to come out of poverty, generate development and livelihoods outcomes, which enable them to live a healthy and meaningful life. Nonetheless, there exists a huge potential to increase the contribution of this class of the nation’s citizenry by increasing their labour force participation and their productivity.

Nehru Yuva Kendra Sangathan

The scheme of Nehru Yuvak Kendra in the country was started by Government of India in the year 1972. The Nehru Yuva Kendra Sangathan (NYKS) came into existence in 1987 as an autonomous body of the Government of India which is presently functioning under Department of Youth Affairs, Ministry of Youth Affairs & Sports. Since 1972, there has been a phenomenal
expansion and growth of Nehru Yuva Kendras which are currently functional in 623 districts of the country.

The core strength of NYKS is a net work of village level Youth Clubs in different districts. Between these Youth Clubs and district NYKs there is volunteer force of National Youth Volunteers (NYV) with whose assistance and participation, NYKS aims to achieve its objectives.

Convergence Initiatives

Nehru Yuva Kendra Sangathan is working at various fronts of youth development with a variety of programmes and schemes of the Department of Youth Affairs, Ministry of Youth Affairs & Sports. However, over a period, a paradigm shift in the utilization of the vast network of NYKS and its field units has commenced.

Therefore, in addition to its own core programmes, NYKS has been taking up programmes and schemes in convergence with various other Central Ministries, State Government Departments, United Nations Organizations and other agencies for the development and empowerment of youth. This in a way is assisting other Ministries and Departments to utilize the vast outreach of the NYKS and offer an opportunity to the youth to undertake development activities across the country.

Thus the youth associated with Nehru Yuva Kendras are not only socially aware, motivated but are also inclined towards social development work through voluntary efforts. For all these years, NYKS activities remained focused both on economic and non-economic development and welfare activities including poverty alleviation, Swachh Bharat Mission, Yoga, facilitate construction of Toilets, popularize Pradhan Mantri National Flagship Schemes of Financial and Social Inclusion, plantation of saplings, blood donation, linking youth with skill development trainings, Shramdan, Beti Bachao - Beti Padhao activities, prevention of HIV/AIDS, Drugs abuse and Alcoholism, Health and Family Welfare programmes, Celebration of 125th Birth Anniversary of Dr. B R Ambedkar, Promotion of Nationalism and Patriotism, Voters Awareness, with involvement of Youth Clubs and village communities. However, a lot more remains to be done.

Genesis of Annual Action Plan 2017-18

1. The Annual Action Plan 2017-18 is a consequence of brainstorming/feedback from numerous stakeholders. It will not only achieve the objectives of NYKS but will also provide the youth from all sections of society a much greater opportunity to participate, exhibit their talent and meaningfully contribute towards Nation Building. It would also enable the developed and empowered youth to assume leadership in addressing social and development issues, community welfare and peace building.
2. The plan would facilitate in establishing an institutional mechanism to generate Youth movement, build Cadre of committed and more aware as well as competent Youth in selected areas of their interest and for Yoga, Cleanliness, Skill and Entrepreneurship development, as well as societal development and environment preservation activities, across India.

3. The directions given by Hon’ble Prime Minister of India during the Meeting held on 18th April 2016 at PMO pertaining to incorporation of following activities has been made as an integral part of NYKS AAP 2017-18 viz. Coordination and synergy among all the Govt. youth organization; On National Youth Day (12th January) the entire youth be mobilized for a particular National cause; Youth be motivated to engage in the cleanliness of school, college, hospitals and public statues and for making open defecation free villages; Youth be engaged in water conservation (Pani Bachcho), in the Indradanush programme for vaccination, Meaningful and Result Oriented Tree Plantation and motivated and engaged to play football.

4. Further, in order to realize the vision of Hon’ble Prime Minister, regarding youth development, the components of National Flagship Programmes for Social and Financial inclusion introduced by the Government, Action points for Department on Youth Affairs which have emerged from the final Reports of Group of Secretaries presented before the Hon’ble Prime Minister, National Youth Policy – 2014, suggestions given by Vice Chairpersons and Members, BOG, NYKS, as well as by State Directors through their draft Action Plans have been incorporated in NYKS Annual Action Plan 2017-18 .

5. Besides, Director General during his interactions through Video Conferences and Program Section as well as feedback taken from youth during his field visits and lessons learnt over the past year in the field of youth development and empowerment for Nation Building have been integrated in the activities of Action Plan.

6. This has been achieved by improving contents of existing NYKS Core Programmes and also through improved targets of Coordination activities, methodology for better impact & improved results for visibility and image building of NYKS have been incorporated.

7. Moreover, in order to rationalize and ensure actual implementation of programmes with quality outcome the activities would be planned by all district NYKs in advance while keeping in view the weather condition, terrain, deployment and training of NYVs as well as extent of staff positioned in district NYKs in India.
8. Further, keeping in view the current status of DYCs, it has been planned to provide programs as follows:

- 100% programmes in those districts where NYKS DYCs are in position;
- 70% programmes in districts where Project Coordinators are functioning and
- 30% activities to such district NYKs which are without a DYC but with additional charge.

9. To give added attention - universal contents, strategy, focus areas and level of programs have been enumerated. Further, in the plan, scopes for synergy with all the stakeholders has been widened to not only mobilize additional resources for activities but also to maintain transparency, accountability and monitoring on one hand and to attain the vision of the Government on the other hand. A brief on the Core Programs and Activities of NYKS Action Plan 2017-18 follows and may be seen at Annexure – 1.

**Goal:** Development and Empowerment of Rural Youth for Nation Building

**Aims**

1. Select, engage, mobilize and empower youth for leadership and overall personality development
2. Establish institutional mechanism to generate Youth movement, build Cadre of committed Youth and engage them in Focus Areas
3. Motivate and enable the developed and empowered youth to assume leadership in addressing social and development issues, community welfare and peace building.
4. Provide youth opportunities to participate exhibit their talent and meaningfully contribute towards Nation Building

**Universal Content**

1. Hoisting of National Flag
2. Singing of National Anthem and Salute to National Flag
3. Community Singing
4. Yuva Pledge - Yuva Sankalap
5. Yoga
6. Swachhta and Shramdaan
7. Brief activity for discipline and character development
8. Hon’ble Prime Minister vision and Flagship Programmes for Social and Financial inclusion
9. Proper Banner and IEC material of NYKS for each activity
10. Demonstration how to download the essential Mobile Apps (Narendra Modi, Bhuwan, etc.)

Focus Areas

i. **Commitment to Constitution, Patriotism** and contribution towards **Nation Building**.

ii. **Yoga** - for Self development, Harmony and Peace and also Sports and Adventure for positive engagement of youth

iii. **Swachhta Abhiyan and Shramdaan** to involve youth in Swachhta and Shramdaan activities with the aim to create awareness among youth about the need and importance of voluntary labour and its contribution towards social coherence and village development and creating a feeling of dignity of labour on the other hand.

   Through **Shramdaan** activities, community assets would be maintained by mobilizing local resources and ensuring community participation. The activities would for example be, **maintenance of ponds**, water reservoirs, checked dams for irrigation as well as local bus stands, community assets in villages; cleanliness drives.

   A certain number of villages will be chosen by the youth in every district for Youth mobilization for active participation in creating awareness in the districts adjoining **Ganga basin** and intensive drive to establish Youth Club, Youth Action Groups, SHGs in all the villages along the Ganga as well as development of **chain of Swachhta Ambassadors** across India.

iv. **Awareness and assistance for implementation of Hon’ble Prime Minister Flagship Programmes for Social and Financial inclusion** - Popularising and facilitating youth and people in getting benefits out of Pradhan Mantri Jan Dhan Account, benefit under Pradhan Mantri Suraksha Beema Yojna, Pradhan Mantri Jeevan Jyoti Yojna, Atal Pension Yojna, MUDRA Bank (Micro Units Development and Re-finance Agency), Pradhan Mantri Fasal Bima Yojana, Digital India, Make in India - Skill India, Beti Bachao - Beti Padhao Abhiyan, Start up India, Stand up India, Statute Cleaning.

v. **Coordination and synergy among all the Govt. youth organization** at National, State and District level and further highlighted the aspects of technology to be incorporated for maximizing the attainment of desired objectives. The organizations would be NSS, NCC, BSG, HSG, Eco Clubs and other development organizations of repute who could facilitate in achieving NYKS objectives.
vi. On **National Youth Day** (12th January) the entire youth be mobilized for a particular National cause related activity to highlight the importance of youth to give them a sense of self pride and engage them in mega National Building activity which becomes a part of their cherished memory. A small team be constituted for this purpose.

vii. Handholding and linking of maximum Youth Club Members with **Employable Skill Development** Training programmes. Motivating youth to undergo vocational courses by disseminating information, counseling, etc.

viii. Awareness about use of **solar energy and energy conservation** practices to make it a people's movement.

ix. **Environment Enrichment, Water Conservation and Harvesting** – Say No to Use of Poly bags and promotes Tree Plantation, promoting construction of sanitary latrines and their use through behavioural change as well as promote Water Conservation and Harvesting. In the month of May and June and beyond Youth be motivated to seriously **engage in water conservation (Pani Bachcho)** and also creation of small Bundhs (Bori Bundh) in association with MGNREGA activities (*in this regard circulars have already been issued*).

Plans will be made for a ‘**Meaningful and Result Oriented Tree Plantation**’ to be carried out in the month of **June to September** and beyond in all parts of the country by the Youth.

x. **Preventive Health Care** awareness for inculcating good habits and health practices for preventing non-communicable diseases; distribution of Iron Folic Tablets to adolescent girls; organizing Health Check up, Immunization for children and pregnant mothers camps; facilitating Institutionalized Deliveries; motivating girls and their parents to postpone her marriage till attaining at least 18 yrs of age. Youth will be motivated to engage in the **Indradhanush programme for vaccination** as this would give them the joy of saving a life.

xi. Mass awareness to **facilitate enrolment of children** at elementary educational level, efforts for prevention of school drop outs.

xii. Promoting **organic farming** practices and use of organic products.

xiii. **Drug & Alcoholism** avoidance : Say No to consumption of Alcohol and Drugs.

xiv. Training on **Community Development** and **Leadership** to youth and thereby enabling them to take lead in addressing social and development issues, community welfare and peace building.

xv. **Blood Donation** programme, Enrolment of Blood Donors and their Blood Grouping.
xvi. **Social Media training and promotion of e-services** and creation of separate portal for harnessing voluntary services.

xvii. **Awards to youth and youth organizations** for their selfless outstanding achievements.

xviii. **New Youth Clubs and Youth Groups development**

xix. **Sports** - Besides other popular sports, Youth will be motivated and engage to play football in a manner that gives joy and reconnects youth with football, especially so as a run up to the under 19 FIFA to be conducted in 2017. This will be done by using attractive ideas for the youth. Youth who have excelled in the game of Football and have proven interest in coaching youth and can spare time would be selected for undergoing training. Such youth would also be encouraged to take higher level of coaching and enable them to participate at higher levels of tournaments.

xx. **Sansaad Aadrash Gram Yojana** - Actively participate and mobilize members of Youth Clubs working in such villages which are adopted by Hon'ble MPs under Saansad AadarshGram Yojana. It is also to publicize the schemes of Central Government and to motivate villagers to get benefit from the programmes under the Scheme. District NYKs are to provide support to respective Hon'ble MPs to make the adopted villages “Model Villages” in the country.

For more details and references please see the circulars and documents send during financial year 2015-16. Further, at www.Saanjhi.gov.in, (website address for SAGY), the caption "Report" may be clicked to access the State/UT wise list of villages adopted (Number and Names of villages).

In the above context, following actions should be taken by concerned district NYKs.

- District NYKs will form Youth Clubs in their villages of the Panchayat where they are not in existence. If such a mechanism is available then will revitalize and further strengthen them for an active role in the process.

- Participation/involvement of the members of Youth Clubs of these villages would be ensured during conduct of Core Programmes, Coordination activities, NPYAD Programmes (National Integration Camps, Adventure Camps and Life Skill Education) and Adolescent Health & Development Project.

- Some of the Core Programmes, Coordination Activities, NPYAD Programmes and other Special Programmes would be organized in these selected villages ensuring participation of village community.
✔ Village level Neighborhood Youth Parliament would be organized in these villages/Gram Panchayats under National Young Leader Programme (NYLP) Scheme of Ministry and develop an Action Plan with tangible timelines.

✔ Besides above, the letters communicated from time to time should also be referred for necessary action.

**Part – 1**

**NYKS Core Programs**

In order to achieve the set objectives through NYKS structures, networks, coordination, available young volunteers and trained human resource, during the year 2017-2018 from the Block Grant of MoYAS, NYKS would undertake a set of following **10 Core Programmes**:

1. Youth Club Development Programme
2. Training on Youth Leadership and Community Development
3. Promotion of Sports  
   a. Block level Sports Meet  
   b. District level Sports Meet
4. Skill Up-gradation Training Programme  
5. District level Promotion of Art and Culture  
6. Observance of Days of National Importance, National Youth Day and Week  
7. District Youth Convention  
8. Awards to Outstanding Youth Clubs at District, State and National levels  
9. Mahatma Gandhi Yuva Swachhta Abhiyan evam Shramdaan Karyakram  
10. Yuva Aadarsh Gram Vikas Karyakaram

- These Core Programs would be uniform for all 623 district NYKs in the country. However, the number of Core Programs at Sr. No. 1, 3a and 4 (except district level programmes) in a district would depend upon the presence of **District Youth Coordinator** in a district. Accordingly, the 623 districts have been divided into **Three Categories** as mentioned in the table given at **Annexure – 2**.

- The **Annual Action Plan 2017-18** pertaining to **NYKS 10 Core Programs** follows, however, in brief the details are placed at **Annexure - 1**.
• **It must be ensured that a minimum of two programmes out of total number of Core programmes should be organized exclusively for women.**

• The plan would primarily be village Youth Clubs and their youth members, youth from all walks of life as well as National Youth Volunteers (NYVs) centric.

Part – 2

**Other Activities & Initiatives**

1. Meeting of District Advisory Committee on Youth Programmes (DACYP)
2. Meeting of State Advisory Committee on Youth Programmes (SACYP)
3. Planning, Review and Follow-up Meetings at State and National Levels
4. Annual Activity Report Competition
5. Internship Program at State and National levels

**Geographical coverage**

• During the current financial year, through the above mentioned Core Programs, Youth Clubs of NYKs in 623 districts of all States and UTs in India would be covered and young members of these Clubs and youth from all walks of life would be reached directly.

• Further, each of the existing Youth Clubs and their members and youth from all walks of life would be reached through coordination programs at district level and their profiles will be updated on NYKS website.

• Attempt will be made that remaining members of Youth Clubs and youth from all walks of life will be linked with programmes and activities to be undertaken in coordination with other departments, agencies and service providers, including enhancing their employability skills and livelihood options

**NYKS Core Programs- Following Points to be adhered to**

A. **Exclusive sessions should be organized during conduct of NYKS Core Programmes, schemes, projects and coordination activities.**
Strict supervision and monitoring should be ensured to maintain transparency, **austerity and meaningfulness essence** of expenditure and time management, sense of responsibility as well as audit of failure and success would be conducted.

**For dissemination information and publicity** proper designing of every Banner and IEC material should be done by NYKS.

**Following contents of sessions should be an integral part of each activity to be conducted by NYKS.**

- **Hosting of National Flag**, Singing of National Anthem and Salute to National Flag, Yoga, Swachhta & Sharamdaan in every activity.
- **Yuva Pledge** - Yuva Sankalp *(Annexure -3)*
- Talks by resource persons on **National Flagship Programmes** of Central Government and how the people can get benefit out of these schemes.
- **Motivational Lecturers and Discussion** by Experts that promote Patriotism, Nation Building, Leadership, Strengthening Democracy, Social Harmony, Brotherhood and Role of Youth; Team Spirit and Personality Development.
- Brief and orient youth about NYKS – **Face Book, Website** and **online affiliation** of Youth Clubs and Importance of Swachh Bharat Mission.
- **Demonstration** to download the **Mobile App** *(Narendra Modi, Bhuwan, etc.) and upload views, suggestions, photos.*
- **Interactive sessions** on loyalty towards Nation and Organisation, Compliance and Communication, Report preparation and Media management.

- **Contents of Village Youth Parliament** – During conduct of Village Youth Parliaments, following would be the integral part of the contents:
  - Swachhta
  - Yoga
  - Skill Development and Linking
  - Water Preservation
  - Sharamdaan
  - Talk on Village Development and Youth Development
  - Nasha Mukti
  - Women Safety
Flagship Schemes of Central Government

Issues identified by the youth which need to be addressed, would be taken up for their solution with the authorities at village, block and district level. Nonetheless, if need be, the unmet needs would be taken up at State and National level.

B. Strategy and Implementation modalities of NYKS Core Programmes - The following institutional mechanisms should strictly be adhered to while implementing these programmes:

a) Youth Clubs - New Youth Clubs should be established and they should be given preference for undertaking and participation in activities.
   - Formation of new Clubs, Revival and Strengthening of Existing Clubs
   - Online renewal and online new affiliation of Youth Clubs
   - Existing data of Youth Clubs has been deleted from NYKS website thereby allowing the genuine and interested youth groups to get affiliated online with latest data/information as per the basic norms set by NYKS and new members.
   - A separate page/site containing simple guidelines for Youth Clubs, NYKs DYCs and youth on how to access the facility and get affiliated with NYK has been developed.

b) Youth Action Groups should be formed and they should gradually be groomed to assume leadership role in the areas of their interest such as:
   - Adventure, Music, Culture, Sports, Eco, Agriculture, Horticulture, Water Preservation, Swachhta, Ganga Cleaning, Environment, etc.

c) Ensuring active partnership of Youth Clubs and NYVs for undertaking programmes.
   - District Youth Coordinators and concerned Block NYV beforehand should prepare a list of Clubs.
   - Together they should identify 05 Youth Clubs which can be considered for providing major role in execution of a particular programme and its activities.
   - These Youth Clubs should be briefed and oriented about the activities of the programme for which they are selected and they may be asked to prepare presentation on the programme.
   - The selected Youth Clubs will give presentation on the conduct and management of the programme and the District Youth Coordinators and
concerned Block NYC will select One Best Youth Club to take lead role in the process of implementation of the programme under the overall supervision and guidance of DYC/NYV.

- Whereas, the rest of the Youth Clubs will participate in the activity.
- The lead Club will be free to invite youth from different walks of life to participate in the activity in consultation with District Youth Coordinator and concerned Block NYV.

d) Targets for District Youth Coordinators and NYVs: Following targets have been given to each of District Youth Coordinators

- **Sports Centres of SAI should be used and some tie up be done for promotion and honing supporting talent of youth.**
- DYC should guide, motivate and monitor NYVs to form 02 new Youth Clubs per month per NYV in uncovered villages, whereas equal number of clubs should be activated.
- Identification of five issues of national and local concern and formulation of Youth Action Groups
- Major Shramdaan activity on monthly basis
- Environment related activities on monthly basis
- Water preservation and Harvesting activities
- Engage and mobilize youth for nation building activities
- Satisfaction through engagement
- Health Care component should be made compulsory in all activities

**Part – 3. Strategic Utilization of Services of National Youth Volunteers (NYVs) and NYK Youth Clubs with the support and guidance of Deputy Director and District Youth Coordinator**

It has been targeted that nearly 12,000 NYV would be deployed by NYKs in 623 districts. Out of which about 10% would be computer literate and facilitate district NYKs in promoting e-governance and updating Youth Clubs profile and details.
• It should be planned in a manner that the services of this deployed volunteer force should be optimally utilized. For this purpose they should be trained in line with the expectations of the current NYKS Annual Action Plan, Schemes of MoYAS, and Coordination Activities in identified Focus Areas as mentioned above, reporting, monitoring and other aspects of training already in practice.

• It should be planned that NY Volunteer shall look after a cluster of villages having Youth Clubs for implementation of NYKS Core Programmes, MoYAS Scheme and targeted Coordination Activities and follow up activities in their respective blocks or cluster of villages.

• The youth who would be covered under NYK Core Programmes and activities should be motivated and supported to organize similar awareness and education programmes in their respective villages. For this purpose, they should be facilitated by designated NYVs and resource persons on the identified issues in which they have undergone exposure under NYKS Core Programmes.

• In order to quantify the qualitative outcome, each NY Volunteer should be assigned targets. Nonetheless, the focus should be on the selected area as mentioned above.

Part – 4. Coordination

In order to provide more programs for the furtherance of the objectives of NYKS and in achieving the set goal, more stress should be given on coordination and establishing linkages with other development Departments, agencies, NGOs at district, state, national and international levels. Before initiating the process of coordinating with international agencies, formal approval from NYKS, Headquarters should be obtained through proper channel.

• To ensure proper programme planning, coordination, implementation, transparency and monitoring for effective functioning of district NYKs with expected outcomes, two meetings of District Advisory Committee on Youth Programmes (DACYP) under the Chairperson ship of Deputy Commissioner / Collector of respective districts should be conducted in each of the 623 districts.

• Similarly, two meetings of State Advisory Committee on Youth Programmes (SACYP) headed by Hon’ble Minister of Youth Affairs and Sports of a State and Heads of development agencies and other non-official members should be conducted in each of the States.

As aware, the above committees have been constituted with the approval of Hon’ble Minister of State (Independent Charge) Ministry of Youth Affairs and Sports, Govt. of India and Chairman,
NYKS, therefore based on the same the DACYP and SACYP should be constituted as per the details given at Annexure - 4 and Annexure -5, respectively.

**Programs which NYKs may take up through Youth Clubs**

Besides facilitating implementation of **NYKS 10 Core Programs**, following are the minimum **Coordination Activities’** targets set for each district NYK and is based on the number of NYVs allotted in a district.

The coordination activities should **be taken up with active partnership of NY Volunteers and participation of Youth Clubs** as well as youth from all walks of life in the district. This should be achieved by mobilizing local resources and in coordination with other departments and agencies during 2017-18. For this purpose, the Deputy Director/District Youth Coordinator besides monitoring should provide full support, guidance and facilitate NYV volunteers and trained Youth Club leaders for the successful implementation of proposed activities in coordinating with other development Departments and agencies in the district.

For revitalization of Youth Clubs, each district NYK will verify current status of Youth Clubs and will update their Youth Club’s Profile, Membership details in the **one page prescribed format (Annexure - 6)**. District NYKs will also enrol new members with due representation of all sections of society including Women, SC, ST, OBC, Minority and Physically Challenged. This should be a continuous exercise and more so after the completion of **Youth Club Development Programme**. The updated Youth Club Profile should be uploaded online through the facility provided on NYKS website and the revision will automatically be displayed on NYKS website.

**Programs in coordination with other departments and agencies as well as service providers which NYKs Deputy Director/ District Youth Coordinator is to take up with the help of deployed NYV Volunteers and existing Youth Clubs in 623 district NYKs.**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Programme</th>
<th>Distribution of Targets per NYV allotted to NYKs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Linking Youth Club Members with Employable Skill Development Trainings</td>
<td>140 youth</td>
</tr>
<tr>
<td>2.</td>
<td>Promotion &amp; Facilitating Villagers to get benefits under Prime Minister Financial Inclusion Schemes (Pradhan Mantri Jan Dhan Account, benefit under Pradhan Mantri Suraksha Beema Yojna, Pradhan Mantri Jeevan Jyoti Yojna, Atal</td>
<td>300</td>
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<tr>
<td>Sr. No.</td>
<td>Programme</td>
<td>Distribution of Targets per NYV allotted to NYKs</td>
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<tr>
<td>3.</td>
<td>Creation of new <strong>Water Bodies</strong></td>
<td>03</td>
</tr>
<tr>
<td>4.</td>
<td>Maintenance/ repair/improvement of existing <strong>Water Bodies</strong></td>
<td>06</td>
</tr>
<tr>
<td>5.</td>
<td>Cleaning, Digging, Maintenance, De-silting and repair of Ponds, natural drinking water resources, small irrigation channels, water tanks, etc.</td>
<td>06</td>
</tr>
<tr>
<td>6.</td>
<td>Maintenance &amp; repair of Cremation Grounds and Play Grounds</td>
<td>02</td>
</tr>
<tr>
<td>7.</td>
<td>Recharging / De-silting of Wells</td>
<td>05</td>
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<tr>
<td>8.</td>
<td>Water Harvesting in Villages</td>
<td>05</td>
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<tr>
<td>9.</td>
<td>Construction of BoriBadas in a Village</td>
<td>02</td>
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<tr>
<td>10.</td>
<td>Agriculture Land Soil Cards</td>
<td>300</td>
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<tr>
<td>11.</td>
<td>Selection of Swachhta Ambassadors at Block, District &amp; State level</td>
<td></td>
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<tr>
<td>12.</td>
<td>Chain of Ambassadors</td>
<td></td>
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<tr>
<td>13.</td>
<td>Cleanliness of School/College</td>
<td>05</td>
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<tr>
<td>14.</td>
<td>Cleanliness PHC/Sub Center/Hospitals</td>
<td>05</td>
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<tr>
<td>15.</td>
<td>Cleanliness Drive to clean streets and common places</td>
<td></td>
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<tr>
<td>16.</td>
<td>Cleaning of office complex, toilets and garbage places of district &amp; State offices</td>
<td>05</td>
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<tr>
<td>17.</td>
<td>Cleanliness Public Statues</td>
<td>20</td>
</tr>
<tr>
<td>18.</td>
<td>Motivation resulting into Construction of Toilets for Open Defecation Free (ODF)</td>
<td>20 toilets</td>
</tr>
<tr>
<td>19.</td>
<td>Sapling Plantation and their survival</td>
<td>300 plants</td>
</tr>
<tr>
<td>20.</td>
<td>Collection of Polythene Bags to generate awareness and facilitate in protecting environment</td>
<td>03 villages</td>
</tr>
<tr>
<td>21.</td>
<td>Eradication of weeds e.g. (Gajar Ghas, Lantana, Water Hyacinth) in villages</td>
<td>04 villages</td>
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<tr>
<td>Sr. No.</td>
<td>Programme</td>
<td>Distribution of Targets per NYV allotted to NYKs</td>
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<tr>
<td>22.</td>
<td>Blood Donation</td>
<td>30 units</td>
</tr>
<tr>
<td>23.</td>
<td>Enrollment of Voluntary Blood Donors and their Blood Grouping</td>
<td>50 youth</td>
</tr>
<tr>
<td>24.</td>
<td>Providing access of Iron Folic Acid Tablet to Adolescent Girls</td>
<td>100 Adolescent Girls</td>
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<tr>
<td>25.</td>
<td>Motivated Girls and their Parents to postpone her marriage till attaining 18 yrs.</td>
<td>40 girls</td>
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<tr>
<td>26.</td>
<td>Motivate and Facilitated Institutionalized Deliveries</td>
<td>40 women</td>
</tr>
<tr>
<td>27.</td>
<td>Immunization of Pregnant Mothers</td>
<td>40 pregnant mothers</td>
</tr>
<tr>
<td>28.</td>
<td>Motivate and Immunization of Children (0-5 yrs)</td>
<td>100 children</td>
</tr>
<tr>
<td>29.</td>
<td>Cataract (Eye) operations</td>
<td>10 patients</td>
</tr>
<tr>
<td>30.</td>
<td>Health Check-up Camps (DOTs, Hypertension, Diabetics and others)</td>
<td>03 camps</td>
</tr>
<tr>
<td>31.</td>
<td>Enrollment of children in schools</td>
<td>80 Children</td>
</tr>
<tr>
<td>32.</td>
<td>Beti Bachao - Beti Padhao</td>
<td>In 10 Villages</td>
</tr>
<tr>
<td>33.</td>
<td>Facilitating into getting Voters ID Cards</td>
<td>100 persons</td>
</tr>
<tr>
<td>34.</td>
<td>Training in Cashless Transaction to Youth Leaders</td>
<td>10 per village</td>
</tr>
<tr>
<td>35.</td>
<td>Other Programmes as per local need and priority can be added in the Plan with targets</td>
<td></td>
</tr>
</tbody>
</table>

**Other Probable Areas where Youth Clubs could be involved**

The well aware, informed and motivated rural youth from NYKs Youth Clubs can be encouraged to involve themselves in the following broad areas and field:

- Survey and data collection on village situation and it be specific on a given subject area wherein the government want to have intervention or wish to access the impact of the implemented program.
- Watch Dogs for providing access to services, their proper distribution (PDS) & proper utilization by the concerned.
- Social Pressure Groups on service providers and for time bound & prompt services.
- Facilitate Gram Panchayat in developing joint plan of action and ensure their role in the process of decision making, implementation and monitoring.

- Building enabling environment & advocacy for girls / women empowerment and development activities.

- Peace keeping, promoting volunteerism, brotherhood & communal harmony volunteers.

- Volunteers for helping villagers at the time of crises and calamities.

- Social Action initiatives in villages which can voluntarily be taken by joint village community participation and action.

- Community Work Camps

- Addressing Drug Abuse and Alcoholism, HIV/AIDS

*****
General instructions for Core Programmes 2017-18

All District and State offices of Nehru Yuva Kendra Sangathan should ensure that:

1. District and State NYKS should establish effective convergence/synergy in different programmes, functioning and other operational areas with NSS, NCC, BSG, HSG, Eco Clubs and Red Cross Society. In this regard, Action Plan highlighting extent of convergence/synergy between NYKS & the mentioned youth organizations be indicated. The extent of their involvement in NYKS Core Programmes and Coordination Activities should also be indicated in the Monthly Progress Reports under the column - Agency Collaborated.

2. Linkages between developmental Ministries, Departments, Agencies may be established for sanction of projects for the development and empowerment of youth, with focus on Hon’ble Prime Minister Flagship Programmes for Social and Financial inclusion, Employable Skill Development training and self-employment ventures with market potential.

3. The Youth Clubs who have been given award under the Scheme of AOYC during last 02 years, will not be eligible to apply.

4. Only those Youth Clubs will be eligible to apply under AOYC scheme who are Registered and affiliated with district NYKs. Audit Report of the applicant Youth Clubs would be mandatory.

5. Time line should strictly be adhered to for selecting and awarding Outstanding Youth Clubs at District and State levels. State Director should ensure that the selection of the Awardees is done by the designated Selection Committees only.

6. District Nehru Yuva Kendras should not send the copies of the Annual Action Plan to NYKS, headquarters. It’s the State Director who will submit compiled State wise Annual Action Plan to NYKS headquarters.

7. The State Directors will regularly review the achievements against the set physical and financial targets of the Annual Action Plan and follow up.

8. Utmost care must be taken by all the State Directors that:

   - 90% of the total allotted budget and corresponding programmes are completed by 31st of December, 2017. However, this will depend on the quantum of budget
released to each State/kendra and accordingly quarterly physical and financial targets should be set and achieved by the concerned District / State Director.

- Only under exceptional circumstances more than 10% budget may be utilized during the last quarter subject to delay towards release of allotted budget by PAO State or NYKS Hqrs.

9. **Maximum programmes should be completed by September, 2017** to enable NYKS to seek additional funds at RE Stage.

10. **Competitions of DYC under Annual Activity Report** Competition Programme should be completed in a planned and transparent manner.

11. **Mahatma Gandhi Swachhta Abhiyan Evam Sharamdaan Karyakaram and Yuva Aadarsh Gram Vikas Karyakaram** should be undertaken strictly as per Guidelines and laid down procedure.

12. Further, it may be noted that against the total released programme budget **until and unless otherwise specified:**
   - Under each programme, **30%** of the total participants/beneficiaries must be women from different sections of society so as to reflect that **30% of programme budget is spent on young women.**
   - Similarly, **20%** of the total participants/beneficiaries (male and Female) must be **SC/ST** in order to reflect that **20 % of programme budget is spent on SC/ST youth.**
   - Due care should be taken that Minority, OBC, and General youth out of the remaining 50% of the participants/beneficiaries of programme budget is spent on them.
   - Due representation should be given to **Physically Challenged persons** from all the above mentioned categories.
   - Against District Level Programmes, opportunities should be open for participation of youths from all Blocks belonging to various categories.

13. Core Programmes and their funds **should not be diverted** for any other activity or programme, as they are committed programme components.

14. **It must be ensured that a minimum of two programmes out of the total number of Core programmes be organized exclusively for women.**
15. Deputy Directors and District Youth Coordinators may choose blocks or cluster of villages in such a way that equal distribution of the Core Programmes among Youth Clubs is ensured in the district. These may or may not be the ones chosen in the previous year.

16. On thematic side, all programmes and activities of the year should be in a mission rather than a routine exercise.

17. Programmes should be organized in such a manner that maximum number of Youth Clubs gets an opportunity to take part in programmes.

18. The same youth from the Youth Clubs should not be allowed to participate in the programmes repeatedly until and unless a programme specifically calls for participation of President/Secretary or other office bearers of the Youth Club.

19. The achievements should be reflected in the Monthly Progress Report and specially designed Cumulative Progress Report (total number of activities organized/achievements made TILL DATE, i.e. sum total of previous months and current month’s activities) on the basis of the PHYSICAL TARGETS SET. The same should be submitted in the following manner:

- District NYK to State Office - 27th of every month
- State Office to NYKS Hqrs. - 29th of every month

20. The District Youth Coordinators/Deputy Directors and State Directors will send the Progress Reports for Core Programmes and Coordination Activities every month in the following proformae:

**Core Programmes Progress Report**

<table>
<thead>
<tr>
<th>Level</th>
<th>Core Programmes Progress Report</th>
<th>Annexure</th>
</tr>
</thead>
<tbody>
<tr>
<td>District NYK</td>
<td>Monthly Progress Report</td>
<td>Annexure – 7</td>
</tr>
<tr>
<td>District NYK</td>
<td>Cumulative Progress Report</td>
<td>Annexure – 7-A</td>
</tr>
<tr>
<td>State Office</td>
<td>Monthly Progress Report</td>
<td>Annexure – 8</td>
</tr>
<tr>
<td>State Office</td>
<td>Cumulative Progress Report</td>
<td>Annexure – 8-A</td>
</tr>
</tbody>
</table>
Coordinating Activities Progress Report

<table>
<thead>
<tr>
<th>Level</th>
<th>Coordination Activities Progress Report</th>
<th>Annexure</th>
</tr>
</thead>
<tbody>
<tr>
<td>NYV Volunteers</td>
<td>Monthly Progress Report</td>
<td>Annexure – 9</td>
</tr>
<tr>
<td>District NYK</td>
<td>Monthly Progress Report</td>
<td>Annexure – 9 - A</td>
</tr>
<tr>
<td>District NYK</td>
<td>Cumulative Progress Report</td>
<td>Annexure – 9 - B</td>
</tr>
<tr>
<td>State Office</td>
<td>Monthly Progress Report</td>
<td>Annexure – 9 - C</td>
</tr>
<tr>
<td>State Office</td>
<td>Cumulative Progress Report</td>
<td>Annexure -- 9 - D</td>
</tr>
</tbody>
</table>

✓ State Director, should cross check the District NYKs Physical targets mentioned in their Action Plans with the targets set for the State as per Annual Action Plan.

21. The State Offices should send the compiled MPRs (monthly as well as cumulative/progressive reports) in the prescribed proforma to NYKS, Hqrs. in the name of Sh. M.P. Sharma, Asstt. Director (Programme), both by post and e-mail regularprogramme@gmail.com or mpsharmanyks@yahoo.co.in.

22. State Directors will also furnish the list of such District NYKs to NYKS Hqr. who have not furnished the MPR along with State Level MPR and action should be initiated against defaulter Kendras under intimation to Director General. District NYKs should not send reports directly to the Hqr.

23. It must be ensured that Hon’ble Governors, Chief Ministers, Ministers, MPs, MLAs, MLCs, Mayors, Counselors, Chairperson Zilla Parshad, Gram Panchayat Pradhans as well as Heads of Development Departments and Agencies are invited to attend the programmes.

24. Regular monitoring and evaluation (quantitative and qualitative) of the programmes should be undertaken with follow up action.

25. The funds mobilized and received from other agencies should clearly be indicated in the MPRs under Coordination Activities.

26. All Youth Clubs should be encouraged to form their Annual Action Plan showing details of the programmes which can be organized with their own resources. Youth Clubs should undertake programmes in the areas, for the benefit of young people and village communities on regular basis. This task should be completed with the help of NYV volunteers.
27. To achieve the targets, following activities should be taken on priority:

   a. Youth Clubs be encouraged and followed up for ensuring **fair representation of disadvantaged and deprived youth in the society**.

   b. **Special drive for Membership** of all socially deprived sections of society (SC, ST, OBC, Minority, Women, Physically Challenged, etc) should be carried out.

   c. Formation of new Youth Clubs be taken up on regular basis. For new affiliation with district NYK, the applicant Youth Clubs be encouraged to opt **Online Affiliation** process mentioned on NYKS website.

   d. **It is pertinent to note that** all offline affiliated Youth Clubs details and profile be updated as per the proforma given at **Annexure – 6** and a copy of the same be retained in district NYK office record. The revised Youth Clubs profile and details so collected should be **updated online through the facility provided on NYKS website**.

   e. Further, the profile of Youth Clubs and their members should be **updated online from time to time**.

   f. Members of Youth Clubs should be groomed as facilitators and peer educators in the village and surrounding areas for spreading community relevant messages through local programs and while observing days and weeks of national and international importance.

   g. State Directors and District Youth Coordinators should approach Heads of Panchayati Raj Departments or Institutes and Gram Panchayat Pradhans to allow Youth Clubs to hold meetings and programs in Panchayat Bhawan and community buildings as well as seek active involvement of NYKs affiliated Youth Clubs in Panchayat development programmes and activities.

   h. Heads of Education Department and Principals of local Schools should also be requested to allow Youth Clubs to hold meetings and programmes in School building after School hours, holidays and vacations.

   i. Heads of Health and ICDS departments, ASHA, Anganawadi and ANM workers should be approached to coordinate with NYK village Youth Clubs to undertake health, family welfare, vaccination, child care, nutrition and promotion of balanced diet and providing access of iron Folic Acid Tablet to Adolescent Girls related activities.

28. After completion of each Core Programme, the Kendra will ensure to maintain the records of the programme in the file opened for the same. For example, the file of ‘District Youth
Convention’ will contain the records of District Youth Convention conducted in the district during that year. The maintenance of record will include following:

i. Minutes of the meeting of the Youth Club (where the programme is to be organized) in which the District Youth Coordinator briefed about the programme and formed sub committees for the organization of the programme.

ii. Copy of circular/ letter sent to the Youth Clubs intimating and inviting the members for participating in the programme.

iii. Schedule of the programme showing sessions/venue and logistic arrangements etc.

iv. Copy of sample printed programme circular.

v. Participant’s list, with address, phone number, email, mobile number, blood group, etc, signed by each participant.

vi. Attendance of the participants, signed by each participant.

vii. Detailed narrative report of the programme and the actual date on which it was held. Reasons for variations, if any, should also be recorded.

viii. Evaluation reports of the programmes.

ix. Press coverage, clippings and photographs of the programmes.

x. Copies of letter/ circulars/correspondences between the Kendra and higher authorities of NYKS, district administration, other government/ non- government departments, agencies, youth clubs etc.

xi. Copies of letters/ correspondences between dignitaries (Hon’ble Ministers, MPs, MLAs, MLCs, Heads of Development Departments and Agencies) invited.

29. The State Director should verify/ inspect these files every time during the visit and should record observations. Over achievements/ short comings should be pointed out, shared and informed to the next higher authority.

******
Core Programmes

1. Youth Club Development Programme (YCDP)

Objectives

- To form New Clubs and strengthen existing network of Youth Clubs with representation from all sections of society.

- To orient youth on NYKS Annual Action Plan as well as publicize the National Flagship Programmes and Schemes of Central Government.

<table>
<thead>
<tr>
<th>No. of Days</th>
<th>5 days</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of Programmes</td>
<td>Based on the criteria given in the following Table</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District NYKs having DYC</th>
<th>No. of Programmes per District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Districts with NYKS DYC</td>
<td>7</td>
</tr>
<tr>
<td>Districts having Project Coordinators</td>
<td>5</td>
</tr>
<tr>
<td>Districts without DYC(s) (with additional charge)</td>
<td>2</td>
</tr>
</tbody>
</table>

No. of Persons/Members per programme: 10 members (NYV volunteers, active Youth Club members, Ex-NYVs and NSVs)

Implementation Strategy

- Ten members will be divided into 5 teams comprising of 2 members in each team.

- Each team will cover a minimum two villages per day, having NYK Youth Clubs and those villages where they intend to form new Clubs. A minimum of 50 villages in one or more Blocks shall be covered by five teams in 5 days.

- Team members will meet and interact with the Youth Leaders, Gram Panchayat Pradhans and Members and other opinion leaders in the villages. They will also disseminate information about NYK and its programmes and activities, opportunities for their development which District NYK will take up in coordination with other Departments and Agencies.
**Part-1** Formation of New Youth Clubs, Activation of Dormant Clubs, Profile updation and uploading on NYKS website

- New Youth Clubs would be formed in those villages, where they either do not exist or were formed long back but are currently not in existence. Similarly, the Youth Clubs which are in existence but are dormant would be activated.

- Besides above, the team members will also verify current status of Youth Clubs and will update their Youth Club’s Profile, Membership details in the prescribed **format (Annexure – 6)**. Thereafter, each District NYK will upload each Youth Club updated Profile on the online facility provided on NYKS website [www.nyks.org](http://www.nyks.org), immediately after completion of each programme. It will automatically be displayed on NYKS Website with date of updation.

- The youth groups who come forward to form Youth Club would be encouraged to fill on line application form which has already been placed on NYKS website. Applicant Youth Club will get NYK affiliation number on line. NYK will issue Affiliation No. to newly formed Youth Clubs on the last day of the programme.

- More new members shall be enrolled with due representation of all sections of society including SC, ST, OBC, Minority and Physically Challenged. Attempt shall be made to enroll more women as members of Youth Clubs.

**Part-2** Sharing and discussion on NYKS Annual Action Plan 2017-18 and Publicizing the National Flagship Schemes of Central Government for Financial and Social Inclusion and other Development Programs given under the Focus Areas of the Guidelines

Youth would be made aware and mobilised about these schemes through a network of village based Youth Clubs. They would be motivated to popularize and adapt these schemes and motivate others to get the benefit out of these schemes.

Budget allocation for the implementation of the programmes is as follows. For total allocation of budget in a district, please follow Table given above.

### Budget per Programme

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Rate (in Rs.)</th>
<th>Budget (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honorarium to team members including DA and travel expenses</td>
<td>250/- per day per head (250x10x5)</td>
<td>12,500</td>
</tr>
<tr>
<td>IEC material</td>
<td>--</td>
<td>500</td>
</tr>
<tr>
<td>Meeting and other expenses</td>
<td>--</td>
<td>2,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>15,000</strong></td>
</tr>
</tbody>
</table>
2. Training on Youth Leadership and Community Development (TYLCD)

It is widely observed that when the personality, character and moral building opportunities are provided to youth on one hand and equipped with basic qualities of leadership on the other hand, assume responsibility and take lead in addressing village situations and also act as catalytic agents for the development of their village communities. The programme will also provide rural youth an opportunity to come together, share their experiences, exchange ideas and take up community welfare and Nation Building activities. **It is one of the Flagship program of NYKS, therefore, should be organized with due diligence and seriousness.** With this premise, NYKS intends to undertake this programme.

**Objectives**

- To enhance capacities of young people to take leadership to help others to live a meaningful life and contribute towards Nation Building.
- Inculcate strong character, self discipline, integrity, positive attitude, commitment to Nation and strong desire to spread messages for Nation Building.
- To establish a Cadre of dedicated, motivated and trained youth leaders who are willing to engage for Nation Building activities.

**Broad Areas**

Following are the broad areas which shall be covered under this programme and with **focus on the areas identified** in this document. However, they can further be improved in consultation with local resource persons and experts in the areas of youth leadership and community development.

Youth will be motivated to engage in the **Focus Areas** as this would give them the joy to work for others. Trained youth will assume local leadership in community development and social welfare activities.

Eminent resource persons will be invited to interact with youth on the **issues** of patriotism, moral values, character building, respect for dignity of females, national security and integrity as well as following topics for their overall development.

**Suggestive Contents**

- **District NYKs should prepare schedule of activities for every day. This should also have timing for breakfast, lunch, dinner, campfire, cultural activities.**
- Concept of Nation First – Character Must
- Creating critical awareness and understanding of social dynamics of the rural communities and youth.
- Imparting necessary skills and techniques for their personality development and mobilization of the community for the development activities.
- Enabling them to organize youth groups, establish and manage Youth Clubs.
- Imparting Knowledge of the Indian culture and tradition, Indian villages, Panchayati Raj, Moral Values, Civic Education, progress that India has made in general, and the scope of progress in one’s own community.
- Imparting further Leadership training to the youth leaders/ office bearers of the newly formed Youth Clubs.
- Inform and discuss the rural youth development and community welfare programmes and schemes of district and ministries and other developmental agencies which they can take up and or participate.
- Leadership – the concept, qualities, styles, skills, roles and responsibilities
- Communication skills - how to interact with people and make speech
- Enhancing Computer Literacy
- Use of IT and Social Media Skills : Use of Whats App, Face Book, Twitter, Youtube and how to download useful Applications
- Creating critical awareness and understanding of Cyber Laws
- Creating critical awareness and understanding of Cyber Crimes.
- Prime Minister Flagship Programmes for Financial and Social inclusion
- Yoga as a way of Life
- Personality development
- Life Skills
- Programme Management : Process , barrier, how to make speech
- Good citizenship: civic manners and respect for ethics & values
- Responsible citizens: Promoting communal harmony, national unity and being Indian.
- Coordination and linkages with other departments and Agencies – What, Why and How?
- Half an hour capsule to educate the youth on the Constitution of India be also created in the curriculum. (This may include Directive Principles of State policy, Fundamental Rights and Duties and preamble to the constitution.

- Group discussion on any social theme be also incorporated in the schedule.
- Life skill and soft skills training programme must be included keeping in view the availability of infrastructure and Resource Persons.

- Community service with a view to make the youth realize their social responsibilities should be part of the training schedule.

- Community Development: concepts and process; strategy to coordinate with developmental agencies and departments for uplifting rural youth and village communities.

**Duration:** 03 days Residential program (*2 Nights Halt Mandatory*)

**No. of participants per Programme:** 40 (Youth leaders from the NYK Youth Clubs and youth from different walks of life preferably having android mobile phone). The covered Youth Clubs would not be repeated in another TYLCD.

- Every member participating in the camp must have some basic knowledge of Indian constitution.

**No. of programmes in a district** : Based on the number of DYC in the district as per criteria given in the following Table

<table>
<thead>
<tr>
<th>District NYKs having DYC</th>
<th>No. of Programmes per District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Districts with NYKS DYC</td>
<td>1</td>
</tr>
<tr>
<td>Districts having Project Coordinators</td>
<td>1</td>
</tr>
<tr>
<td>Districts without DYC (with additional charge)</td>
<td>1</td>
</tr>
</tbody>
</table>

**Time Line** : 2nd Quarter

**Implementation Strategy**

- The sole responsibility for organizing TYLCD would be of concerned District Youth Coordinator. However, the District Youth Coordinator would take help of local Youth Club(s) and designated NYC volunteers.

- The District Youth Coordinators would identify the **training providing agencies** and or **group of experts and resource persons** who can impart training and develop/adapt/provide IEC material and or guide and help in procuring the same on the topics and subjects mentioned in the contents of the TYLCD and further improve in consultation with local experts. Also it can be mix of both these options for a meaningful and effective capacity building exercise.
• District Youth Coordinators would select the venue for organizing this programme where successful training activities could be undertaken. For example, venues where facilities like boarding and lodging for male and female participants, training infrastructure, teaching aid and equipments, electricity with power back up, water, sanitation and other facilities are available.

• It is also very necessary to ensure that there should be proper internet / wifi facility. Adequate no. of computers of latest configuration which are necessary to provide computer literacy should be provided.

• Since 40 young boys will be participating, it is necessary to ensure that uninterrupted electricity is provided. In case of non-availability of electricity or power breakup, the generator backup in the camp must be provided.

• Well in advance, the identified training agency and or the group of resource persons, training providers would be briefed about the objectives, expectations of this TYLCD and its outcome.

• It would be ensured that the trainers would have expertise in the subject and topic allotted to him/her and can link it up with their roles as leaders in development and empowerment of Youth and Village Communities.

• Some awards should also be instituted for outstanding performances apart from distribution certificates to the participants.

Methodology

The approach of the Training on Youth Leadership and Community Development would be participatory. The following suggestive methodologies would be adopted while undertaking the Training Programmes:

- Ice Breaking exercise
- Lectures on the subjects by the experts
- Group discussion
- Group Report writing and Presentation
- Role Play
- Open House Discussion
- Question Answer Session
- Best Practices : Telling Stories
- Home Assignments

- Team games and group activities be also be an integral part of the training programme. This may include Kabaddi, Kho Kho, volley ball and football.
A film on social issues which will enhance and empower the Youth leadership qualities be also included in the programme to create knowledge about social and cultural diversities.

Some PowerPoint presentations on India’s cultural diversity, flora and fauna etc. can also be included in the programme.

It is also suggested that the group must also learn songs in different Indian languages having social, patriotic message. It is also a step to towards national integration.

Street Play (Nukad Natak) on social theme be a part of the training programme. The script for the same shall be prepared by the participants. Total time duration be 30 minutes.

Project Work: the participants should also be encouraged to do project work on addressing one of the social and development issues confronting the society and youth. Subjects can be employment pattern of the Youth, Self-employment, Education and Skill, Electricity, School education, Sanitation and Hygiene, Entertainment, Health and Physical Fitness.

Press Coverage: The District Youth Coordinators will ensure wide publicity through press and electronic media.

### Budget per Programme

<table>
<thead>
<tr>
<th>Particular</th>
<th>Amount (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boarding &amp; Lodging Rs. 300/- per head per day (300 x 40 x 3)</td>
<td>36,000</td>
</tr>
<tr>
<td>Travelling Allowance subject to actual with a ceiling of Rs. 150/- per head(150x40)</td>
<td>6,000</td>
</tr>
<tr>
<td>Resource Material (200x40)</td>
<td>8,000</td>
</tr>
<tr>
<td>Organization</td>
<td>5,000</td>
</tr>
<tr>
<td>Honorarium to Resource Persons (Rs. 1000 per person for 9 Sessions – 3 per day or as per the need)</td>
<td>9,000</td>
</tr>
<tr>
<td>Total</td>
<td>64,000</td>
</tr>
</tbody>
</table>

Major Tasks expected from trained Youth Leaders

- The trained Leaders of Youth Clubs will mobilize other members so that their Youth Club would act as a focal point of planning and implementation of Youth Development programmes with focus on employable skill development training programmes and community welfare and development activities in the focus areas identified in the Annual Action Plan 2017-18.

- Trained youth leaders will be motivated to undertake coordinated activities shown in the Plan by mobilising local resources for Nation Building.
3. **Promotion of Sports**

- **Year Dedicated to Popularization of Football - the Vision of Hon’ble Prime Minister.** Youth will be motivated and engaged to play football in a manner that gives joy and reconnects youth with football.

- *Consequent upon the availability from expected sources, Footballs would be provided to Youth Clubs. Therefore, at this juncture, No Budgetary Provision for Purchase of Sports Material has been made in the Annual Action Plan 2017-18.*

**a & b. Block and District level Sports Meet**

Under the Promotion of Sports, there is a provision for the organization of sports tournaments both at Block and District levels. The provision for purchase of sports material has also separately been made and mentioned above.

The theme of the programme would be **Youth Signify Sportsman Spirit.** NYKS endeavour in this regard to promote sports activities among rural youth, facilitate the process to produce sports personalities and to identify rural talent in different areas of rural sports, who can further be nurtured for excellence by other designated departments.

**Objectives**

- To provide opportunity to rural youth to take part in sports meets to exhibit their talent
- To promote sports culture and sportsmanship among rural youth
- To popularize such rural sports which require minimum infrastructure, equipments and finances
- To propagate the message of healthy body & healthy mind among the youth
- To provide platform which can be utilized by other sports department to select talented youth for their further nurturing into excellence

**Level of Tournaments:**

- Block level Sports Meet
- District level Sports Meet
No. of Programmes

Based on the existence of DYC in a district as per criteria given in the following table:

| District NYKs having 
DYCs | Block level | District level |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of Sports Meets</td>
<td>Amount (in Rs.) @ Rs. 18,000/- per Youth Club</td>
<td>No. of Sports Meets</td>
</tr>
<tr>
<td>Districts with NYKS DYC</td>
<td>7</td>
<td>1,26,000</td>
</tr>
<tr>
<td>Districts having Project Coordinators</td>
<td>5</td>
<td>90,000</td>
</tr>
<tr>
<td>Districts without DYC (with additional charge)</td>
<td>2</td>
<td>36,000</td>
</tr>
</tbody>
</table>

Time Line (may be revised keeping in view the climatic condition & other difficult situations):

- July to September (Block level Sports Meets)
- November to December (District level Sports Meet)

Identification of Sports Disciplines at various levels:

In addition to Group events, individual games should be conducted at the block and district level sports events. The sports and games would be selected among the following or other local popular sport/game.

<table>
<thead>
<tr>
<th>Group Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Football</td>
</tr>
<tr>
<td>Handball</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Individual Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletics</td>
</tr>
<tr>
<td>Gymnastics</td>
</tr>
<tr>
<td>Weight Lifting</td>
</tr>
<tr>
<td>Judo</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Local Traditional Games</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camel Race</td>
</tr>
</tbody>
</table>
• The Sports & Games activities to be undertaken by District NYKs for a particular Block will be decided on the basis of popularity of selected sports & games played by Youth Clubs regularly.

• Minimum 05-06 sports disciplines at Block and District level should be selected with preference to both individual sports and team games ideally in the ration of 60:40 respectively.

• The sports disciplines at Block and District level should be the same.

NOTE:

• Efforts be made to also organize the Football Tournaments along with other sports popular in the area.

• Under each Block level Sports Meet, out of Football, Volleyball, Basket Ball, Hand Ball, Hockey, Kabaddi and Kho Kho not more than 3 events would be undertaken.

• Under individual category, Athletics, Wrestling, Archery, etc. not more than 2 events may be selected depending upon the local situations and available infrastructural facilities.

• Further, to generate public interest one or two events like Wrestling, Tug of War, Martial Art, Malkhamb, Atya Patya, Camel Race, Bullock Cart Race, etc. may be organized as per local traditions.

Duration:

• Tournaments would be a minimum of two days.

• However, the budget will remain the same irrespective of the fact if the number of days exceed three days

No. of participants and Youth Clubs:

✔ Minimum of 150 sports persons at each level.

✔ Women participants should be encouraged to participate in both types of mentioned events
Implementation Strategy:

*The winners of the Block level tournaments will compete in the same items at the district level tournaments*

- The requisite facilities, sports equipments, sports material will be distributed among all participating teams.
- Prizes would be given only in kind along with certificates
- Sports Meets would be organized on the knockout basis both at Block and District level tournaments
- Participants will bear their own travel costs
- For organization of different sports & games to be held in a particular block, the related Referees, Coaches, Judges would be identified well in time.
- Suitable First Aid facilities and necessary security arrangements with the help of local Police and Youth Club volunteers would be ensured.
- The concerned NYV volunteers will disseminate the information amongst the all Youth Clubs of their areas to participate in the proposed Block and District Level Sports Meets well in advance and would be actively associated in the implementation of the programme.

**Budget utilization pattern**

<table>
<thead>
<tr>
<th>Head</th>
<th>Block level</th>
<th>District Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sports equipments, track &amp; field management and Prizes for the winners (as per actual requirement)</td>
<td>10,000.00</td>
<td>15,000.00</td>
</tr>
<tr>
<td>Organizational and contingent expenses including Tea &amp; Snacks and Refreshment for Participants and meet officials, Photography, PA System, Certificates, etc.</td>
<td>8,000.00</td>
<td>15,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>18,000.00</td>
<td>30,000.00</td>
</tr>
</tbody>
</table>

4. Skill Up-gradation Training Programme (SUTP)

**Background**

Skill Up-gradation Training Programme (SUTP) aims to make a significant impact on condition of youth by upgrading skills for income generation which may lead to self employment venture. The sequence of activities envisaged under the programme is to mobilize youth into viable groups, improve their skills, arrange for support services, provides awareness and education on the key focus areas, etc. The programme not only aims at imparting training for
upgrading skills to enhance income of beneficiaries but also provides awareness and education on the key focus areas identified as mentioned earlier in NYKS Annual Action Plan guidelines.

This programme provides an opportunity to upgrade their skills for a better living and self esteem. Besides, there is an increasing emphasis on making the young women and men self-reliant and self-employed so that they can establish income generating units for their livelihood. Over the years, Skill Development Programme has become one of the most popular programmes of NYKS. This programme is basically intended for up gradation of their skills and empowerment.

Objective

- To up-grade vocational skills of rural youth and enable them to enhance their self – esteem in the society.
- To empower youth to address issues and concerns confronting their day to day life.
- Enable groups of youth to take up employment or income generation programmes of their own.
- To help them learn new skills for which there is increasing demand in the market.
- Mobilize youth in viable groups and make facilities available through training, access to credit, arrangement for productive assets and other inputs

No. of Training Programmes: Based on the existence of DYC in the district as per criteria given in the following Table:

<table>
<thead>
<tr>
<th>District NYKs having DYC</th>
<th>No. of Programmes per District @ Rs. 26,000/- per centre</th>
<th>Amount (in Rs.)</th>
<th>No. of Participants to be covered @minimum 25 per Prog.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Districts with NYKS DYC</td>
<td>8</td>
<td>2,08,000</td>
<td>200</td>
</tr>
<tr>
<td>Districts having Project Coordinators</td>
<td>6</td>
<td>1,56,000</td>
<td>150</td>
</tr>
<tr>
<td>Districts without DYC (with additional charge)</td>
<td>4</td>
<td>1,04,000</td>
<td>100</td>
</tr>
</tbody>
</table>

Important Points to Adhere

1. The District Youth Coordinators would be allowed to pay honorarium to resource persons as per need and duration of the course but it should be within the ceiling of allotted budget.

2. The district NYKs would impart **Soft Skills and Personality Development training**. Resource Persons would be invited to deliver talks on the issues of personality development covering aspects of team work, group dynamics and synergy effects for SHGs, etc.
3. Knowledge and information on National Flagship Programmes of Central Govt., facilities and programmes of Government, NGOs and other Developmental Agencies may also be imparted from time to time by inviting subject experts and resource persons in SUTP Centers.

**No. of participants per programme**

- In one training batch, the **minimum number of participants should be 25.**
- Motivated, needy, unemployed rural/semi-urban women of the district should be selected.
- Preference would be given to Youth Club members, Ex-NSVs/NYVs and those who took part in NYK programmes and activities.
- Due representation should be given to women from SC/ST, OBC, Minority, Widow, Economically Backward and Destitute/Homeless categories.
- The selected participants would at least be in a position to understand, read and write.

**Duration:**

- The duration of the trades would be fixed in consultation with technical experts, institutions or instructors. **However, the maximum duration of the courses would be 03 months.**
- Duration of training shall depend upon the type of selected trade and vocation.
- Therefore, the Youth Coordinator should fix durations for selected trades & vocations in consultation with concerned technical experts or institutions.
- The vocational training courses would be run in such a way that these courses are within the SUTP Budget Ceiling. But, it may be ensured that number of allotted participants remains the same.

**Strategy to run Skill Training Courses**

- The Youth Coordinator shall identify trades and vocations as per the local needs of the rural women on one hand and availability of raw material and market on the other.
- NYK would make efforts to organize Skill Up-gradation Training Programmes with the support of KVKs, Agricultural Universities, trainers of developmental agencies, NGOs and institutes within the district. Trainers, would also be approached for imparting standard training at NYK centers.
- If required, Youth Coordinators would be free to send youth to reputed Training Institutes situated away from the districts, if the training facility in a particular trade and vocation
is not available in the district. However, no TA/DA shall have to be borne by NYKs and should be within the earmarked budget and guidelines for the program. If required, local resources may be mobilized to this effect. Nonetheless, the beneficiaries during such an arranged program should also be made aware of the issues and key focus areas identified by NYKS and mentioned on previous pages of the guidelines.

- Trainers should preferably be taken from Skill Training Providing Agencies, Departments and NGOs. However, the Trainers may also be taken from Youth Clubs.
- Syllabus of the Skill Up-gradation Training Programmes should be developed in consultation with Skill Training Providing Agencies and Trainers well in advance before starting of the programme.

**Sectors, Trades and Vocations for Skill Up-gradation Training**

Emphasis may be given on the following Sectors, trades and vocations (the list is only suggestive).

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Sector</th>
<th>Suggested Vocations</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Agriculture</td>
<td>Mushroom Cultivation, Bee Keeping, Medicinal Plants Cultivation, Horticulture, Floriculture, Vermiculture, Backyard Vegetable Cultivation, Tractor Repairing</td>
</tr>
<tr>
<td>2.</td>
<td>Dairying</td>
<td>Small Milch/Dairy Animal (Buffalo, Cow) Rearing Units, Milk Collection &amp; Selling, Milk Processing (Ghee, Paneer, Khoya)</td>
</tr>
<tr>
<td>3.</td>
<td>Animal Husbandry</td>
<td>Goat/ Sheep Rearing for Meat/ Wool, Backyard Poultry &amp; Indigenous Birds (Ducks, Quails), Piggery, Rabbit Rearing, etc.</td>
</tr>
<tr>
<td>4.</td>
<td>Fisheries</td>
<td>Fish Rearing/ Seed Production in Small Ponds, Fish Processing (Drying, Fish Pickle), Fishing Net Making &amp; Repair, Fish Feed Production, Small Hatcheries, Wage Employment (Through Feeding, Watch &amp; Ward, De-weeding of Ponds, Harvesting)</td>
</tr>
<tr>
<td>5.</td>
<td>Handloom</td>
<td>Weaving, Processing (Dyeing, Bleaching, Mercerizing), Packaging</td>
</tr>
<tr>
<td>6.</td>
<td>Handicrafts</td>
<td>Production of Handicraft Items, Processing Activities (Polishing, Coloring)</td>
</tr>
<tr>
<td>7.</td>
<td>Sericulture</td>
<td>Mulberry Cultivation, Cocoon Rearing, Reeling of Yam</td>
</tr>
<tr>
<td>8.</td>
<td>Social Forestry and Forest Based Activities</td>
<td>Raising Nurseries, Cultivation of Forest Species on Forest Land/ Wastelands, Collection of Minor Forest Produce (Gum, Berries, Medicinal/ Herbal Products, Honey)</td>
</tr>
<tr>
<td>10.</td>
<td>Food Processing</td>
<td>Fruits and vegetable Processing for making Jam, Jelly, Murabba, Petha, Chips/Wafers, Noodles, Papad, Pickle, Bakery Products</td>
</tr>
<tr>
<td>11.</td>
<td>Any Other Locally Appropriate vocation e.g.</td>
<td>Knitting, embroidery, zardozi work, finishing, Cutting and tailoring, Soft Toys, Bamboo/Jute Work: Hand Bags, Baskets, Decorative Pieces, File Cover, Beauty Culture, Candle making, Packaging of house hold articles and painting, Computer and mobile repairing, Motor Rewinding, etc</td>
</tr>
</tbody>
</table>
Collaborative Agencies

- Institutes like Small Scale Industries, NCVT, Training Providers under Ministry of Skill and Entrepreneurship Development, Labour and Employment Schemes, Tailoring Institutes, KVK, KVIC, SGSY, DRDA, DIC, Community Polytechnic, JSS, ITI, WCD, and Agriculture University Extension Services and many other at district level should also be associated for making the training effective and gainful.

- The Youth Coordinator should coordinate with District Administration, Industries, Banks, NABARD, Industrial and Financial institutes for wage employment and self employment of trainees.

**Budget per programme**

**Budget for THREE months duration courses**

<table>
<thead>
<tr>
<th>Particular</th>
<th>Details</th>
<th>Amount (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honorarium to Trainer</td>
<td>Rs. 5000 per month</td>
<td>15,000</td>
</tr>
<tr>
<td>Raw Material and Maintenance</td>
<td>Rs. 1500 per month</td>
<td>4,500</td>
</tr>
<tr>
<td>Honorarium to Resource Persons for imparting soft skill training</td>
<td>Rs.5000 for 3 months</td>
<td>5,000</td>
</tr>
<tr>
<td>Organization Expenses</td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>26,000</strong></td>
</tr>
</tbody>
</table>

**Inspection of Skill Development Centers**

A surprise check of these centres would be carried out by State Director or his/her representative. The DYC would visit at least once or twice during the programme.

**Impact of the Programme on non-quantifiable activities**

- Self confidence in rural young women and men to manage their own institutions.
- Gradual and radical change in the traditional system of social behaviors (family barrier to remain indoors).
- Sense of responsibility for income generation.
- Exposure and knowledge to essential needs of life like child immunization, maternal and child health care, importance of nutritious food/clean drinking water, self hygiene and family planning, child spacing programme.
- Self motivation and mobilization to participate in different types of training programmes at village, district, commissioner, State and any other part of the country
5. Promotion of Art and Culture

In order to facilitate rural youth understand and appreciate their art and cultural aspects and explore the fraternal links with another one’s, provision of Cultural Programme has been made.

Objective

- To provide opportunity to rural youth to display their folk art cultural talent and facilitate in preserving and promoting the same.
- To provide opportunity and platform to Rural youth to exhibit their Art and get motivation for further skill up-gradation.

Strategies and activities

- Encourage the innate talents of young persons and to popularize traditional and rural art & culture.
- Encourage and promote young artists to part in the art and cultural activities.
- For successful organization of District Art and Cultural Programme, the District Youth Coordinator will constitute a committee, the composition of which will be as follows:

<table>
<thead>
<tr>
<th>Designation</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Youth Coordinator</td>
<td>Chairperson</td>
</tr>
<tr>
<td>02 NYC Volunteers</td>
<td>Members</td>
</tr>
<tr>
<td>ACT</td>
<td>Member Secretary</td>
</tr>
</tbody>
</table>

- The committee will prepare a budget as per requirements. While preparing budget, it may be taken care that amount should be utilized to meet out the expenses of B&L, TA/DA, hiring of hall, installation of stalls, Organizational Expenses, etc.

No. of Programme: 01

Duration of the programme and Level: 01 Day at District level

No. of participants: Minimum 120 participants

✓ A minimum of **15 teams** shall participate in district level programme.
✓ Special performances by young guest artists may also be arranged.
Time Line: December and January

Budget: Rs. 20, 000

Collaborative Agencies

- District Administration, Cultural Centers, District Language and Cultural Department, District Public Relation Office, Field Publicity Office, NGOs and others

6. Observance of Days of National and International Importance

Objectives

- To generate awareness about the objective, theme and importance behind a particular day of national and international importance.

Each district NYK will observe minimum 25 important days from the following list. 10 days are mandatory whereas 15 days are optional.

<table>
<thead>
<tr>
<th>No.</th>
<th>Observance of Days of National Importance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mandatory</strong></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>National Youth Day (12th January) and Week (13-19 January)</td>
</tr>
<tr>
<td>2</td>
<td>Constitution Day – 26th January</td>
</tr>
<tr>
<td>3</td>
<td>Shaheedi Diwas (23rd March)</td>
</tr>
<tr>
<td>4</td>
<td>Dr. Ambedkar Jayanti (14th April)</td>
</tr>
<tr>
<td>5</td>
<td>World Environment Day (5th June)</td>
</tr>
<tr>
<td>6</td>
<td>International Day of Yoga (21st June)</td>
</tr>
<tr>
<td>7</td>
<td>Independence Day (15th August)</td>
</tr>
<tr>
<td>8</td>
<td>Pandit Deendayal Upadhyaya Birthday (25th September)</td>
</tr>
<tr>
<td>9</td>
<td>Gandhi Jayanti (World Non-violence &amp; Swachhta Day) – (2nd October)</td>
</tr>
<tr>
<td>10</td>
<td>NYKS Foundation Day (14th November)</td>
</tr>
<tr>
<td><strong>Optional</strong></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Neta ji’s Birthday (23rd of January)</td>
</tr>
<tr>
<td>2</td>
<td>Mahatama Gandhi’s Martyr Day (30th January)</td>
</tr>
<tr>
<td>3</td>
<td>World Health Day (7th April)</td>
</tr>
<tr>
<td>4</td>
<td>Panchayati Raj Diwas (24th April)</td>
</tr>
<tr>
<td>5</td>
<td>Vinayak Damodar Savarkar Birthday (28th May)</td>
</tr>
<tr>
<td>6</td>
<td>Syama Prasad Mookerjee Birthday (6th July)</td>
</tr>
<tr>
<td>No.</td>
<td>Observance of Days of National Importance</td>
</tr>
<tr>
<td>-----</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td>7</td>
<td>World Youth Skills Day (15th July)</td>
</tr>
<tr>
<td>8</td>
<td>Sadbhavna Diwas (20th August)</td>
</tr>
<tr>
<td>9</td>
<td>Rashtriya Krida Diwa (29th August)</td>
</tr>
<tr>
<td>10</td>
<td>Hindi Diwas (14th September)</td>
</tr>
<tr>
<td>11</td>
<td>International Day of Older Persons (1st October)</td>
</tr>
<tr>
<td>12</td>
<td>Vigilance Day – 26th October</td>
</tr>
<tr>
<td>13</td>
<td>Birthday of Sardar Vallabhbhai Patel as Rashtriya Ekta Diwas (31st October)</td>
</tr>
<tr>
<td>14</td>
<td>Quami Ekta Diwas – (19th November)</td>
</tr>
<tr>
<td>15</td>
<td>Vikas Diwas – 17th September</td>
</tr>
</tbody>
</table>

**Duration**: One Day each

**Participants per programme**: Minimum 100 (Participation of youth, political leaders at different levels, heads of development departments and prominent citizens of the society may be involved in each activity)

### BUDGET

<table>
<thead>
<tr>
<th>Name of Programme</th>
<th>Level</th>
<th>Budget (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Observance of Days of National and International Importance. It includes the celebration of National Youth Day and Week and National Youth Day and Youth Week</td>
<td>Block, District</td>
<td>50,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>25,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>75,000</strong></td>
</tr>
</tbody>
</table>

**Observance of National Youth Day and National Youth Week (12th to 19th January)**

12th January, the **birthday of Swamy Vivekananda**, would be observed as National Youth Day in India. National Youth Day would be followed by a number of activities for a week i.e. 13th to 19th January. During this period, a host of programmes and activities should be organised on each day of the week with various themes based on the ideals and teachings of Swami Vivekananda so as to inspire youth for nation building and instil in them the spirit of youth as embodied in the life of Swami Vivekananda. During these celebrations, youth potential and commitment would be brought forth with force. All NYKs would celebrate the **National Youth Day and Week from 12th to 19th January** in different blocks of their district with full enthusiasm and promote voluntarism.
Programmes and Activities

12th January  (National Youth Day)

The directions given by Hon’ble Prime Minister of India during the Meeting held on 18th April 2016 at PMO pertaining that on National Youth Day (12th January) the entire youth be mobilized for a particular National cause related activity to highlight the importance of youth as well as give them a sense of self pride and engage them in mega National Building activity which becomes a part of their cherished memory. A small team be constituted for this purpose.

Therefore, focused activity should be organized in a well organized manner with participation of youth from all walks of life and those who manfully participate, contribute and in future should take lead in propagating the messages and undertake activities at their level. The programs on this day should be made visible through press and media of all sorts.

- Facilitate organization and participation in Blood Donation Camps
- Lectures and discussions on philosophy and teachings of Swami Vivekananda
- Debates on the role of youth in character building, promoting Nationalism, Unity and inclusive growth
- Declamation contest amongst youth on the philosophy and teachings of Swami Vivekananda.
- Meetings and Seminars on what youth can do for the society (roles and responsibilities) and their expectations from the society.
- Role of Youth in Nation Building

13th January (Culture Day)

- Community singing by youth having national and socially relevant contents.
- Organization of local folk lore, puppet shows, nukkad nataks, dramas etc., involving youth on the theme of sacrifices made by our freedom fighters, Nationalism, unity.
- Exposure of different forms of village arts, crafts, etc.

14th January (Participation Day)

- Essay, Elocution, Painting - Competition amongst youth on subject like “Youth and Panchyati Raj.” “Role of Youth in Freedom Struggle”, Role of Youth in National
Development “Role of Youth in Disaster Management, Famine and Flood”. “Youth as Inheritors of Future”. “Role of Youth in Abolition of Social Evils, Dowry, Child Labour, Atrocities on Women, Drug Abuse, AIDS, Gambling and Un-touchability “Youth for National Integration”, “Youth for Communal Harmony”, etc.

- Holding of Skits, Plays, Nukkad Natak by youth having national themes like views of Swami Vivekananda, Mahatma Gandhi, Pandit Deendayal Upadhyaya, Syama Prasad Mookerjee, Pandit J. L. Nehru and other freedom movement leaders.

15th January (Social Service Day)

- Special Programmes in villages relating to involvement of Youth Club Members and Volunteers on Preservation and Improvement of Environment, Promotion of Total Literacy Campaign, Check on Primary School Dropouts, Enrolment of Primary School Dropout, Check on Child Labour, Atrocities on Women, Care for Girl Child, etc.
- Special sanitation drives such as cleanliness of village common area: “Keep the village clean, drive”
- Work Camps on Eradication of weeds e.g. (Gajar Ghas, Lantana, Water Hyacinth) in villages etc.
- Blood Donation camps by the youths.
- Involvement of youth in work project like repairs of roads, excavation of silt from ponds, etc.

16th January (Physical Fitness Day)

- Organizes Sports events
- Programmes relating to promotion of adventure.
- Promotion of indigenous, traditional and rural sports.

17th January (Youth for Peace Day)

- Sadbhawana Rallies and Yatras.
- Prabhat Pheries, lectures and seminars for promoting peace in the country.
- Organization of Plays and Nuked Natak suitable for the day.
- Youth to form a human chain propagating the message of solidarity, peace and National Integration.
18th January (Skill Development Day)

- Exhibition of Youth and material being produced by youth through vocational training centres.
- Product exhibitions and photo-exhibitions with provision for demonstration.
- Awareness generation about the viable schemes, programmes and opportunities for youth to get Skill Training for wage and self-employment

19th January (Awareness Day)

- Film shows in consultation with Field Publicity Units on topics relevant to the youth especially on prevention of Substance Abuse, HIV/AIDS, Women Empowerment, Eradication of Social Evils or social & development related themes.
- Dissemination of information on Youth Programmes being undertaken by the Government like Modern Agricultural Practices, Skill Development Opportunities, RTI, MGNREGA and other Flagship programmes of Governments
- Address to the youth by prominent personalities of the State and the District.
- Conclusion of National Youth Week, Prize Distribution, etc.

7. District Youth Convention

This programme aims at introducing and highlighting issues of social and national importance which needs to be taken up jointly with the spirit of volunteerism and addressed in a time bound manner. The platform will also be used for disseminating information and orientation on existing and newly introduced programmes and schemes of NYKS as well as other departments and also to evolve strategies for effective partnership of youth in development process.

Objectives

- To provide opportunity and platform to rural youth leaders to express themselves, share experiences and suggest best practiced programmes for youth empowerment
Strategies and activities

- **278 District level with full time Youth Coordinator** involving **500 youth** to organize mass Yoga practice/ Demonstration as per **Common Yoga Protocol on 21st June, 2017**.

- **In the remaining 345 districts, the Convention should be organized in the 3rd quarter of the financial year.**

- Orient the youth, share experiences and deliberate on issues relating to social and national concerns.

- Prepare the youth to disseminate the acquired knowledge among people in general and youths in particular.

- Participation of a minimum of 500 youth may be ensured.

- **Following areas and subjects** should also be discussed as a part of the **District Youth Convention** and their outcome be documented:

  I. **Yoga – Yoga for Harmony and Peace and Yoga for Body & Beyond**

     - Yoga not only develop a person's body but also the mind as well as it is key for coordination

     - Yoga and its importance and usefulness in treatment of ailments --Lectures by experts and discussion

  II. **Prime Minister Financial and Social Inclusion Schemes** - Jan Dhan Yojana, Betti Bachao – Betti Padhao Yojana, Prime Minister Surksha Beema Yojana, Prime Minister Jeevan Jyoti Beema Yojana and other schemes.

  III. **Start up India, Skill India**

  IV. **Cleanliness drives, Statue Cleaning, Indradhanush for vaccination, Tree Plantation, Water Conservation** and Harvesting and **Football Promotion**

  V. **Demonstration on Downloading and uploading processes of Narendra Modi Mobile Application** for giving ideas, suggestion and providing action photographs so that maximum people can get benefit from the schemes.
VI. What schemes and programmes of New Government have reached to the youth and whether they are useful /beneficial to them?

VII. Swachh Bharat Abhiyan

VIII. Today's Education System - Areas where improvement is needed and what are your suggestions.

IX. Youth personal physical and sports development – Suggestions on how to develop interest among youth and benefits of Yoga in conflict management.

X. Skill development – Opinion of youth that which skill is important and which type of skill training they wish to undertake.

XI. Any other subjects, the youth wish to undertake.

- In each of the above mentioned subjects, it should clearly be spelt out based on the suggestions of youth that what role youth can play in each of the above mentioned areas.

Duration of the Convention : 01 day

No. of Participants : Minimum 100 (male and female) from Youth Clubs from all parts of the district.

No. of programmes : One

Time Line : 3rd Quarter

Budget : Rs. 30,000

8. Awards to Outstanding Youth Clubs (AOYC) at District, State and National Level

Introduction

The Scheme of Awards to Outstanding Youth Clubs was instituted by the Ministry of Youth Affairs & Sports, Government of India and is being implemented by Nehru Yuva Kendra Sangathan The Youth Clubs are basically an association of youth, working in the field voluntarily, in areas such as literacy, environment enrichment, women empowerment, vocational training, eradication of dowry, un touch ability, forestation, health and family welfare etc. Besides this, Youth Clubs are taking up social campaigns, awareness drives on issues of local and national importance. They
are also taking lead in community development, sports, cultural activities and other developmental programmes in coordination with various departments and agencies at different levels. Youth Clubs have helped the village panchayats in creating assets in the villages in a cooperative and voluntary manner, and in building up organizational skills.

**Objective**

The “basic objective of the scheme” is to encourage the growth of Youth Clubs, which are recognized as catalysts of social change. It is felt that Youth Clubs can play a vital role in nation building and other activities, such as literacy, skill development training, health awareness, environment preservation, national integration, social harmony, sports, creation of durable community assets in villages, etc.

The Scheme also includes promoting the growth of Youth Clubs and their developmental activities, so as to encourage more and more Youth Clubs to come forward for community welfare and nation building activities. With the introduction of the Scheme, the Government hopes that not only the existing Youth Clubs will play a more meaningful role but also more Youth Clubs will come into being in future.

**The Scheme is operated at three levels** i.e. District, State and National level. Selection is held initially at the district level and then carried on to the state level and finally at the national level. The winners of district level competitions automatically qualify for the state level competition and likewise, the winners of the state level competitions automatically qualify for the national level competition.

**Awards**

At **district** level, the winner is awarded Rs. 25,000/- and at **State** level the award is Rs. 1,00,000/- whereas at **National** level the **First, Second and Third** winners are awarded Rs. 5,00,000/-, Rs.3,00,000/- and Rs. 2,00,000/- and a **Scroll/ Certificate** respectively. For more details, a copy of the scheme of Awards to Outstanding Youth Clubs is placed at **Annexure -10**.

**NOTE:**

- The Youth Clubs who have been given award under the Scheme of **AOYC during last 02 years, will not be eligible to apply.**
- Only those Youth Clubs will be eligible to apply under AOYC scheme who are Registered and affiliated with district NYKs.
- **Audit Report** of the applicant Youth Clubs would be **mandatory.**
➢ **Time line should strictly be adhered to** for selecting and awarding Outstanding Youth Clubs at District and State levels.

➢ Selection of the Awardees is done by the designated Selection Committees only.

9. **Mahatma Gandhi Yuva Swachhta Maha Abhiyan evam Shramdaan Karyakram**

During the meeting held on 18th April 2016 at PMO directions were given by Hon’ble Prime Minister of India that youth should be mobilized and motivated for their active engagement in Swachta activities e.g. cleanliness of school, college, hospitals and public statues and for making open defecation free villages. Besides, it was also directed that Youth be engaged in water conservation (Pani Bachcho) and water harvesting visible activities.

In view of the above, a new Mega Program (Work Camp) has been introduced for implementation on pilot basis in 150 districts across India with following objectives.

**Objective**

The programme aims at promoting spirit of volunteerism & cooperation among the members of the youth clubs for creating community assets. The main objectives of the programme are:

- To create awareness among youth about need and importance of Swachhta.
- To focus on water conservation, creation of small Bundhs (Bori Bundh), maintaining ponds, water reservoirs, check dams, and water harvesting activities.
- To link with PM Scheme for developing Ponds and MGNERGA.
- To inculcate a sense of dignity of labour among youth.
- To generate values and practices like: volunteerism, self-help, working together with a we feeling.
- To generate collective response to community problems
- To provide practical support to the planning at the community level, by creating community assets

**Implementation Strategy**

- Youth will be motivated to engage in cleanliness of school, college, hospital, public statues and other activities of emergent need.
• Chain of Yuva Swachhta Maha Abhiyan Ambassadors will be established.

**No. of Districts** : 150

**Selection of Districts:**

On every **Four NYKs in the State**, there would be one Mahatma Gandhi Yuva Swachhta Maha Abhiyan evam Shramdaan Karyakram. **Preferably such districts** in the State where:

a) DYCs are in position

b) Hon'ble MPs/ MLAs/ other Public Representatives are interested

c) DM/DC promise to provide raw material for construction of community assets

d) Or where the State Director is convinced that the program could be organized in a successful manner

**Budget** : Rs. 1.00 lakh per district

**Action by State Directors**

• The State Directors should Select district NYK(s) as per the above given selection criteria. ZD should prepare the list of such districts and submit to NYKS Hqr for approval before the end of **August 2017**.

• It should be followed by submission of Comprehensive **Plan of Implementation** and submit to NYKS Hqrs.

**About the Project Activities**

• The theme of programme is **Swachhta and Water Conservation**.

• Mega Shramdaan Shivir (Work Camp) along with the efforts to create community assets and linking Youth Clubs with other departments and agencies.

• During the programme, the participants should discuss various schemes of departments and agencies for water harvesting and conservation, swachhta and construction of Toilets not only among themselves but also with fellow villagers and help the villagers in taking up such schemes.
• It is also meant that, the youth after taking part in the mega camp undertake similar activities in their respective villages.

**Daily schedule**

• Yoga and Physical Fitness activities
• National Flag hoisting
• Singing of National Anthem
• Project Work (Shramdan)
• Group Discussion and lectures on Water Conservation and Harvesting, Tree Plantation, Cleanliness drives, Statue Cleaning, Prime Minister Financial and Social Inclusion Schemes - Jan Dhan Yojana, Betti Bachao – Betti Padhao Yojana, Prime Minister Surksha Beema Yojana, Prime Minister Jeevan Jyoti Beema Yojana, Start up India, Skill India, Indradhanush for vaccination and Football Promotion, Demonstration on Downloading and uploading processes of Narendra Modi Mobile Application for giving ideas, suggestion and providing action photographs so that maximum people can get benefit from the schemes and other schemes,
• Dynamics of village social structure.
• Mobilization of youth for community action.
• Coordination with other departments/agencies on Cleanliness, water harvesting and conservation projects.
• Programmes of different departments for the benefit of youth
• Cultural Programmes and Community singing
• Camp fire

**Projects NOT TO BE taken up**

Following Projects/works should not be undertaken:

• Repairing kucha roads
• Cleaning streets and drains
• Digging soak pits and compost pits etc.
• Grant in aid to Youth Clubs
a) In other words, those projects, which can be completed merely with a few members of just one Youth Club, should not be taken up as a project for work camp.

b) The worth of the asset(s) created in a mega work camp in financial terms, should be many fold higher than the budget of the programme.

c) However, such activities may be taken up with the local initiative and resource mobilization.

**Duration of the camp**: Depending upon type of project work, but it should not be less than 5 days.

**No. of participants per camp**: A minimum of 50 youth

**Additional Inputs**

- Mobilize local resources for mega work camp.
- Durable and useful community assets should be created.
- Local and adjoining Villages Youth Club members must also participate

**Coordination**

- The mega work camp programme should be coordinated with District Administration, Zila Parishad, Panchayat, & Local People’s Representatives

**Follow up**

- Maintenance of the assets created should be ensured through the Youth Club that organized the work camp.

**Impact of the programme – Evaluation**

To measure the impact and the achievement of objectives of the programme:

- Monitoring and Evaluation of the project
- Close supervision of the project should be done by State Director.
- Accordingly, final report should be prepared.
10. **Yuva Aadarsh Gram Vikas Karyakaram**

District NYKs will develop one village as model village by the youth. For this purpose, the programs and activities in coordination with other Departments and Agencies in the Priority areas identified under Yuva Adarsh Gram Vikas Karyakaram should be taken up.

On each of the identified areas for action, the youth of the village should be oriented with the help of concerned departments officials and resource persons, followed by development of Action Plan to take up the tasks.

**Concept**

The basic idea of this initiative is to:

i. Motivate and encourage youth to strive for excellence in their respective fields of interest.

ii. Enable them to realize their full potential and contribute to the nation-building process.

iii. Develop leadership qualities among youth.

iv. Provide the members of Youth Clubs an opportunity to participate and address the contemporary socio-economic and development issues confronting local communities.

v. Bring them in the forefront as partners of development process in their villages.

vi. Strengthen existing network of Youth Clubs and provide them recognition in society.

**Objectives**

i. To provide Leadership opportunity to youth to plan and participate actively in affairs of village

ii. To take lead in the development process & social welfare of village community

iii. To address local issues confronting village community through **Youth Action Groups** and **SHGs**.
iv. To contribute towards nation building process through selected fields/areas

Selection of Village

No of Districts in India: 200 and Number of Village: 200 (Adoption of One Village each in selected 200 Districts to develop as NYKS Yuva Aadarsh Gram (Model Village)

Selection of Districts:

On every Three NYKs in the State, there would be one Yuva Aadarsh Gram Vikas Karyakaram. Preferably such districts in the State where:

a) DYC's are in position
b) Hon'ble MPs/MLAs/other Public Representatives are interested
c) DM/DC promise to provide support
d) Or where the State Director is convinced that the program could be organized in a successful manner

i. A village, other than Saansad Adarsh Gram Yojana, MLA/MLCs adopted villages
ii. Having an active Youth Club

iii. Youth Club should have:

a) Their members are active, willing to participate, experienced, resourceful and interested to make their village as NYKS Adarsh Gram (Model Village)
b) Proven Track Record of activities in the field of social welfare and development.
c) Effective linkages with Gram Panchayat and other developmental departments and agencies.

Focus Area

- Open Deification Free villages
- Swachhta, Hygiene, Sanitation including Waste Disposal of Sewerage
- Water Harvesting and Management
- Drip Irrigation
• PM Social & Financial Inclusion Schemes - Popularising and facilitating youth and people
• Agriculture Land Soil Cards
• Beti Bachao - Beti Padhao
• Football Sports Clubs
• Tree Plantation
• Skill Development
• Preventive Health – Yoga
• Panchayati Raj and Rural Development Schemes linkages
• Immunization and Primary School enrolment

**Suggestive Process to be followed**

i. Declaring that the Youth Club would work towards making the village as NYK Model Village

ii. Holding a meeting with Youth Club in the village by District Youth Coordinator to further guide them for future course of action

iii. Meeting with Gram Panchayat Sarpanch, Members of Panchayat, Opinion leaders and other stakeholders

iv. Meeting and discussion on issues and problems

v. List out priority development areas to be taken up by Youth Club with focus on identified areas under this program on priority

vi. List out other social welfare activities to be addressed by Youth Club

vii. List out areas for their own development e.g. Education, Computer literacy, Skills Development, Training, Life Skills Education, Personality/Leadership Development, Entrepreneurship, etc.

viii. Volunteering Youth Club Members to become a part of an issue, subject/area based group to address problem and become part of an Action Group.
Formation of Youth Action Groups and Self Help Groups

To tackle identified issues confronting village life, local youth who have wished to take collective lead in addressing them should be transformed into **Youth Action Groups and SHGs** on different issues.

They may take the support of Gram Panchayat, Govt. Machinery, NGOs and others who can contribute in addressing the issues. Suggested lists of areas on which Youth Action Groups and SHGs may be formed are given under focus areas above at S. No. 4.

Preparing Joint Plan of Action

i. Preparing Plan of Action by Youth Action Groups

ii. Based on the Action Plans of Youth Action Groups, the President of the Youth Club would prepare Joint Action Plan for the village in consultation with Gram Panchayat, Service Providers and others.

iii. Publication of Joint Plan of Action and display it at prominent places of the village

iv. A copy of Joint Plan of Action be provided to District Youth Coordinator

Strategic Approach

In order to achieve the above mentioned objectives, the programme should be guided by following approaches:

i. Converging different Govt. programmes and private and voluntary initiatives to achieve comprehensive development in tune with people's aspiration

ii. Building partnership with voluntary organizations, educational institutions, aanganwadi workers, asha workers, etc. and other service providers

iii. Establishing effective linkages with developmental departments and other agencies for outcomes and sustainability

iv. Influence the leadership (Zilla Prishad, Gram Panchayat etc.) and others to develop NYKS Model Village

v. Capacity of members of Youth Clubs will be enhanced
**Role of NYKs District Youth Coordinator**

i. To facilitate Youth Club for:
   a) Identifying development areas and local issues of concern
   b) Discuss with emphasis on the identified Focus Areas and facilitate the Club
   c) Listing out other priority social welfare activities
   d) Preparing Joint Action Plan

ii. To help in establishing linkages and coordination with Gram Panchayat, Service Providers, Govt. Development functionaries.

iii. From time to time guide Youth Club in the implementation of Joint Plan of Action leading to the development of the adopted village as *NYKS Adarsh Gram*.

**Budget**: Rs. 50,000 per district

**Action by State Directors**

- The State Directors should Select district NYK (s) as per the above given selection criteria. SD should prepare the list of such districts and submit to NYKS Hqr before the end of **August 2017**

- It should be followed by submission of Comprehensive **Plan of Implementation** and submit to NYKS Hqrs latest by **September 2017**
Other Programmes

1. **Meeting of District Advisory Committee on Youth Programme (DACYP)**

   As aware, the DACYP is being reconstituted; therefore, till the committee is formed and notified, meanwhile, the concerned District Youth Coordinators will prepare their Annual Action Plan 2017-18 in the prescribed proforma of their District NYKs and will submit to respective State Directors for their approval.

**BUDGET**

<table>
<thead>
<tr>
<th>No. of meetings per district NYKs</th>
<th>Amount per district @ Rs. 1,000/- per meeting (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Minimum 02 meetings</strong></td>
<td><strong>2,000. The amount should be utilized for refreshment</strong></td>
</tr>
<tr>
<td>1st meeting – 2nd Quarter</td>
<td>and other organizational expenses</td>
</tr>
<tr>
<td>2nd meeting - 4th Quarter</td>
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</tr>
<tr>
<td><strong>Efforts should however be made to convene meetings in every quarter</strong></td>
<td></td>
</tr>
</tbody>
</table>

*************
State Level Programmes

1. Meetings of State Advisory Committee on Youth Programmes (SACYP)

As aware, the SACYP is being reconstituted; therefore, till the committee is formed and notified, meanwhile the concerned State Directors will approve the Annual Action Plan 2015-16 of the district NYKs under their jurisdiction.

**BUDGET**

<table>
<thead>
<tr>
<th>No. of Awards</th>
<th>Amount @ Rs. 3,000/- per meeting (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum 02 meetings</td>
<td>6,000. The amount should be utilized for high tea &amp; other organizational expenses including, file folder, writing pad, pen, reference material, photographs, etc.</td>
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</table>

<table>
<thead>
<tr>
<th>1st Meeting – 2nd Quarter</th>
<th>2nd Meeting – 4th Quarter</th>
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</thead>
<tbody>
<tr>
<td>Efforts may be made to conduct meetings in every quarter</td>
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2. Planning, Review and follow-up Meeting

**Objectives**

- To review the progress of the ongoing programmes and activities of NYKS and suggest constructive interventions

**Programme Contents**

- Contingency plan and strategy for implementation in case of need
- Formulation of micro-plan
- Prioritization of proposed activities
- Charting out yearlong activities of Youth Clubs
- Close monitoring and review

**Activities**

- Review the progress of targets set and achieved as well as future and ongoing programmes and activities of NYKS, follow up actions to be taken
• To discuss and plan innovative projects and programmes for youth development and suggest measures for strengthening the existing networks of Youth Clubs

• To share information about the ongoing schemes and programmes of the government (both State as well as Central Govt.) for youth development, expedite coordination and mobilize resources

Operation Details

• It will be the prerogative of the concerned State Director to convene these meetings as per the need and as and when and wherever these are required.

Duration of the meeting : 01 day

No. of participants per meeting : All Dy. Directors and DYCs

No. of meetings in a State : 04

Time Line : 2\textsuperscript{nd}, 3\textsuperscript{rd} and 4\textsuperscript{th} Quarter

Budget for FOUR Meetings : @ Rs. 300/- per meeting and per Deputy Director & District Youth Coordinator of the Zone

3. Annual Activity Report Competition

Objective

• To develop competitive spirit among field functionaries to document undertaken programmes and activities and their achievements.

Main Features

• Annual Activity Report/ Documentation competition will be organized among District NYKs at State level.

• Best Activity Reports will be suitably awarded. It will set an example for other District NYKs to prepare activity reports in a presentable manner.
• The criteria for selection will be simple, precise and effective.
• Award money to be used for Need Based Projects

**No. of Awards:** 44 awards

Awards would be given based on number of Districts in a State/Zone. The criteria is as follows:

- Up to 20 districts – 1 award
- 21 - 40 districts – 2 awards
- 41 districts & above – 3 awards

**Prize Money**

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<tr>
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<th>1&lt;sup&gt;st&lt;/sup&gt;</th>
<th>2&lt;sup&gt;nd&lt;/sup&gt;</th>
<th>3&lt;sup&gt;rd&lt;/sup&gt;</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rs.</td>
<td>50,000/-</td>
<td>30,000/-</td>
<td>20,000/-</td>
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</tbody>
</table>

4. Internship Programme

To begin with the interns would be inducted at State Offices and at NYKS, HQs.

**Objectives**

The objectives of the Internship Programme for student youth with NYKS would be to:

• Provide exposure to interested and willing students of various recognized Universities and Research Institutes to share their experience as well as learn concepts and gain hands on training in social engineering with focus on youth development and empowerment.

• Provide opportunity to officers of NYKS to interact with young thinking minds from reputed institutions and get ideas and inputs from budding scholars which could prove to be of value addition for policy and planning.

• Provide a framework to students by which their educational experience is enhanced and support the work of NYKS through practical work assignments.
Utility of the Programme

- This program would be useful both for NYKS and for youth.
- Interns will be exposed to NYKs functioning, its programs, activities, net work of Youth Clubs, new initiatives as well as field activities and involve them in the organization of activities processes to gain hands on experience
- Interns would also be encouraged to carry out a study of a particular area / program and submit a Study Report mentioning about NYKS strength weaknesses and suggestions for improvement, etc.

Eligibility for Internship Programme

a) Students who are pursuing Graduation, Post Graduation Degree and Research students, preferably from Anthropology, Social Work, Sociology, Psychology, Management, Law and Social Sciences, shall be eligible to apply for Internship Programme.

b) Student’s association with NYKS for unpaid programme would not be more than 6 months and less than 1½ months, in any case, provided they have completed two years of their three or four years of degree course.

c) Fluency in English or Hindi or Local language is desirable for the programme.

No. of Interns: 100 (3 per State Office)
Level : State and National
Budget : Rs.5,000/- per Intern

Possible Work Area

a) Developing workable project proposals, standards and modules related to (i) NYKS youth activities; (ii) strategies for developing NYKS Youth Clubs and empowerment of their members; (iii) monitoring and supervision; (iv) standardization of documents; (v) success stories and best practices (vi) modules and IEC literature on different activities.

b) Study the inspection, monitoring, follow up and evaluation system prevailing in NYKS.

c) Documentation, suggestions and specific inputs for further strengthening advocacy, awareness, information, education, and communication activities for promotion of flagship programmes of Government related to youth empowerment.
d) Research on the needs, desires and aspirations of youth and how they can be met through NYKS activities as well as new programs and areas to meet the same with visible outcome.

e) Need of capacity building for Youth and other stakeholders and how.

(The above list is illustrative and not exhaustive)

Application Process

a) Applications would be invited through wide publicity in Educational Institutions and the applicants are required to register their applications along with the following documents.

- Application duly filled
- Curriculum Vitae
- Letter from the College/Institute/University Principal/Head of the Department/Research Guide requesting concerned State Director, NYKS to consider the candidate for Internship Program and the topic on which the candidate intends to undertake Internship. The letter should also indicate that the student would follow the instructions of the designated NYKS Official, follow rules, discipline, punctuality and maintain confidentiality where required and would not publish and divulge the findings or documents without the written permission of NYKS, State Director. The details of the candidate be provided in the prescribed format given at Annexure -13.

- All applications shall be examined and initially shortlisted by the concerned NYKS State Office/Administration, based on eligibility criteria.

- The shortlisted applications shall be summarized in a tabular form showing briefly academic record, course pursued, Institute/University of enrolment etc. and further forwarded to a Committee to be constituted by NYKS Hqrs or State Office, as the case may be, for taking a final decision.

Terms and conditions

a) Applicable to Indian nationals.

b) Internship Programme is on a full-time basis spending weekly five days except gazette holidays.

c) Upon selection, ‘Internship Programme Agreement’ shall be forwarded to the confirmed candidates for signature and this must be returned before the starting date. There is no
promise of employment either during or upon completion of an Internship Programme with NYKS.

d) A student shall not communicate at any time to the media or any other external source any information which has become known to him/her by reason of association with the NYKS that he/she knows or ought to have known has not been made public.

e) He/she may not use any such information without the written authorization of the NYKS and such information may never be used for personal gain. These obligations also apply after the end of the Internship Programme period. Further the students are required to maintain confidentiality.

f) Each student will be provided with a minimum logistic support i.e. office space with access to intercom facility and computer facility. The students would be attached with one of the senior Officers at NYKS Hqrs or State Office.

g) The students may be asked to travel for field assignments. The travel cost and logistics would be provided by NYKS, subject to the ceiling of Rs. 5,000/- for the whole period, as decided from time to time.

h) These students will be required to present a brief report/paper at the end of their assignment highlighting their observations and the suggestions, if any. Consequent upon that and after satisfaction of designated Officer of NYKS, a certificate regarding successful completion of Internship Programme shall be issued by NYKS.
Few other Major Projects of Concern

1. **Social Building and developing less serviced urban areas/ Slums of Delhi ensuring youth participation**

**Objective**

- To provide opportunity to slum youth to take part in Slum Welfare activities.
- To motivate them to take part in NYK activities
- To get Skill Training as per the market demand.

**Geographical Coverage** - 09 NYK Districts of Delhi

**Duration** : One Year

**Coordinating & Support Agency**

District Administration, Department of Health & Family Welfare, Department of Education Department, Department of Social Welfare, Youth Clubs, NGOs, Youth Groups and other stakeholders.

**Target Audience** - Adolescents, Youth and people in general from all walks and sections of society

**Budget** : Rupees One Crore

**Suggestive Contents**

State Director of Nehru Yuva Kendra Sangathan of Delhi State would prepare a detailed project proposal and implementation strategy in consultation with stakeholders. He will also prepare schedule of project activities along with budget requirement.
District NYKs with the active participation of NYC Volunteers, members of NYKs Youth Clubs, Youth Groups and communities would put their concerted efforts for the following:

1. Formation of Youth Clubs in JJ Clusters
2. Skill Development including Computer Literacy
3. Swatchhta Activities
4. Mass Competitions on Chittar Kala and General Knowledge
5. Sports Competitions
6. Neighbourhood Youth Parliament and Youth for Development
7. Yuva Soch Programme
8. Need Based Instant Programs for Jan Jagran
9. Media Projection Activities
10. Yoga - for Self development, Harmony and Peace for positive engagement of youth
11. Health care and sanitation including health education, nutrition and population education
   - Preventive Health Care awareness
   - Indradhanush programme for vaccination
   - Drug & Alcoholism avoidance
12. Youth Facilitation Centre
13. Exposure Visits

2. Celebration of Swatchhta Fortnight from 16th to 31st August, 2017

Swachhta Action Plan (SAP) - 2017-18

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Programmes/ Schemes/Activities</th>
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<tbody>
<tr>
<td></td>
<td>Swachhta Activities by District NYKs ensuring participation of Youth Clubs throughout the year</td>
</tr>
<tr>
<td>1.</td>
<td>Awareness about critical areas of cleanliness and making local eminent persons as Swachhta ambassadors</td>
</tr>
<tr>
<td>2.</td>
<td>Motivate people to dedicate 100 hours Sharamdaan (2 hours in a week) of their time to contribute to make India clean</td>
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<tr>
<td>3.</td>
<td>Distribution of IEC material on Mission including Logo and Appeal of Hon'ble</td>
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<tr>
<td>S.No.</td>
<td>Programmes/ Schemes/Activities</td>
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<tr>
<td>Prime Minister of India</td>
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<tr>
<td>4.</td>
<td>Public Statue Cleaning</td>
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<tr>
<td>5.</td>
<td>Cleaning of Schools/ Colleges</td>
</tr>
<tr>
<td>6.</td>
<td>Cleaning of Hospitals / PHCs</td>
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<tr>
<td>7.</td>
<td>Cleanliness of Office Complexes, Toilets and Garbage Places of District and Zonal Offices</td>
</tr>
<tr>
<td>8.</td>
<td>Cleanliness Drive to clean streets and common places</td>
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<tr>
<td>9.</td>
<td><strong>Collection of Polythene bags and plastic</strong> material to generate awareness and facilitate in protecting environment</td>
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<tr>
<td>10.</td>
<td><strong>Eradication of weeds</strong> (Gajar Ghas, Lantana, Water Hyacinth), etc.</td>
</tr>
<tr>
<td>11.</td>
<td>Distribution of <a href="#">IEC Material</a> on cleanliness and hygiene</td>
</tr>
<tr>
<td>12.</td>
<td><strong>Making Villages Open Defecation Free (ODF):</strong> Motivating people for construction and actual use of toilets</td>
</tr>
<tr>
<td>13.</td>
<td><strong>Maintenance and repair</strong> of cremation grounds, maintenance of play grounds</td>
</tr>
</tbody>
</table>

**Water Conservation**

| 14. | Maintenance/ repair/ improvement of existing water bodies |
| 15. | Cleaning, Digging, maintenance, de-silting and repair of ponds, natural drinking water resources, small irrigation channels, water tanks, etc. |
| 16. | Activities for Water Harvesting |
| 17. | Plantation of Saplings |
| 18. | **Observance of Important Days** |

| a) | 3rd Anniversary of launching of Swachh Bharat Abhiyan (25th September) |
| b) | Global Hand washing Day (15th Oct) |
| c) | World Toilet Day (19th November) |

**A. Observance of Swatchhta Fortnight** (1st to 15th August, 2017)

**Environment Building Activities**

<p>| 1. | Motivation of the members of Youth Clubs and Youth |
| 2. | Adoption and Popularization of Logo of Swachh Bharat Mission |
| 3. | Display of Banners to highlight the core issues of cleanliness |
| 4. | Meetings of eminent citizens for effective implementation of Swachh Activities |</p>
<table>
<thead>
<tr>
<th>S.No.</th>
<th>Programmes/ Schemes/Activities</th>
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<tbody>
<tr>
<td>5.</td>
<td>Activities to focus public attention on this campaign and on the need for cleanliness hygiene</td>
</tr>
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</table>

**Swachhta Fortnight Activities**

<table>
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<tr>
<th>S.No.</th>
<th>Programmes/ Schemes/Activities</th>
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<tbody>
<tr>
<td>6.</td>
<td>Pledge taking ceremony on Swachhta (<em>1st August</em>)</td>
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<tr>
<td>7.</td>
<td>Reading of Message/Appeal of Hon’ble Prime Minister of India and Hon’ble Minister of State (Independent Charge), Ministry of Youth Affairs and Sports, Govt. of India (<em>1st August</em>)</td>
</tr>
<tr>
<td>8.</td>
<td>Gosthi, seminars and Discussions (<em>1st August</em>)</td>
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<tr>
<td>9.</td>
<td>Cleaning of Own village (<em>August 2nd &amp; 3rd</em>)</td>
</tr>
<tr>
<td>10.</td>
<td>Door to door campaigning in the village on swatchhta (ODF, General cleanliness &amp; hygiene (<em>August 4th-6th</em>))</td>
</tr>
<tr>
<td>11.</td>
<td>Distribution of Literature collected from concerned departments in the district (<em>August 4th to 6th</em>)</td>
</tr>
<tr>
<td>12.</td>
<td>Intensive cleaning of the village including school, Anganwadi, Panchayat Bhavan, Public statues in the village (<em>August 7th to 11th</em>)</td>
</tr>
<tr>
<td>13.</td>
<td>Cleaning of public Institutions, Health sub centres, PHC in neighboring village. A few youth clubs may come together and work jointly (<em>August 12th-15th</em>)</td>
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<td>14.</td>
<td>Rally in the village (<em>August 15th</em>)</td>
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<td>15.</td>
<td><strong>Type of Mass awareness activities for behavioural change about Cleanliness, Sanitation and Hygiene undertaken</strong></td>
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<tr>
<td>a)</td>
<td>Rallies (Cycle, Motorcycle, etc)</td>
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<tr>
<td>b)</td>
<td>Prabhat Pheri</td>
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<tr>
<td>c)</td>
<td>Run for Cleanliness, sanitation and Hygiene</td>
</tr>
<tr>
<td>d)</td>
<td>Quiz Competition</td>
</tr>
<tr>
<td>e)</td>
<td>Painting, Poster Making</td>
</tr>
<tr>
<td>f)</td>
<td>Essay and Slogan Writing</td>
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<td>g)</td>
<td>Wall Writing</td>
</tr>
<tr>
<td>h)</td>
<td>Street Plays</td>
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<tr>
<td>S.No.</td>
<td>Programmes/ Schemes/Activities</td>
</tr>
<tr>
<td>-------</td>
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</tr>
<tr>
<td>i)</td>
<td>Lectures by Eminent Resource Persons on Cleanliness, sanitation and Hygiene</td>
</tr>
<tr>
<td>j)</td>
<td>Seminars and Discussions</td>
</tr>
<tr>
<td>k)</td>
<td>Debating and Declamation contest</td>
</tr>
<tr>
<td>l)</td>
<td>Other Programmes as per local need and priority</td>
</tr>
</tbody>
</table>

3. Youth Led Mass Awareness Campaign for making Swachh Cities - an Initiative of NYKS

- MoU signed on 30.08.2016 between MoUD and NYKS in august presence of Shri M. Venkaiah Naidu, Hon’ble Minister of Urban Development, Govt. of India & Shri Rao Inderjit Singh, Hon’ble State Minister of Urban Development.

- NYKS will mobilize youth to undertake awareness generation campaigns, physical Swachhta activities, social media campaign and other cleanliness activities to bring about behavioral change regarding healthy sanitation & waste management under Swachh Bharat Mission.

- Project would be in 9 pilot Urban Local Bodies of the National Capital Region with a budget of Rs. 4.70 Crore

4. Celebration of International Day of Yoga across India

Nehru Yuva Kendra Sangathan will observe International Day of Yoga at State, District, Block and Village Levels across India in a befitting manner. The services of NGOs and their experts, identified by M/o AYUSH and other organizations will be utilized. The Booklet (both Hindi and English) and DVD provided by M/o AYUSH will be circulated to all NYKs Youth Clubs and will be placed on NYKS website: [www.nyks.org](http://www.nyks.org), for necessary guidance. NSS, NCC, Bharat Scouts & Guides, Hindustan Scouts & Guides and SAI would be coordinated for joint mobilization of volunteers and infrastructure support.

The activities organized at various levels will be widely covered by print and electronic media. Action photographs would be placed on NYKS Face book and URL of Ministry of AYUSH.

a) State Level Functions

Nehru Yuva Kendra Sangathan will organize 10 State level events on the International Day of Yoga on 21st June 2017 at 10 State Capitals besides organising large functions at District, Block...
and Village Levels across the entire nation. In **Mega programs, youth will be** trained to demonstrate Yoga as per Common Yoga Protocol.

During the program at State Capitals, eminent Yoga Gurus will be honored. Hon'ble Governors, Central Ministers, Hon'ble MPs, MLAs, Mayors and other dignitaries will be invited to attend these programmes.

**b) District Level Functions and Exhibitions**

Trainings on Common Yoga Protocol and preparatory activities will be organized in 278 District NYKs, where full time District Youth Coordinator are in position, for successful organization of mass Yoga practice and demonstration as per Common Yoga Protocol. District NYKs will organize mass Yoga Demonstration as per Common Yoga Protocol. Besides this, Youth Convention, Lectures by Experts on different subjects of Yoga will be arranged in which **members** of Youth Clubs will take part.

During **District Youth Conventions**, subjects experts will deliver lectures on the topics like: what schemes and programmes of New Government have reached to the youth and whether they are useful /beneficial to them, Youth personal physical and sports development, Yoga- Indian Culture and Heritage (Yoga not only develop a person's body but also the mind as well as it is key for coordination and Yoga and its importance and usefulness in treatment of ailments) and other issues of youths' concern.

Hon'ble Central and State Govt. Ministers, MPs, MLAs, Public Representatives, DM/DCs and other Dignitaries will be invited to attend the activities.

**c) Village Level Functions**

NYKs Youth Clubs will be motivated to carry out Mass Yoga Demonstration, Honouring of Yoga Experts, talk by subject experts on Yoga and other activities in their villages by mobilizing local resources. During the Yoga Day Celebration, Gram Panchayat Pradhans, officials of Development Departments, NGOs, Social organizations and local citizens will be invited to attend the activities.

**d) Block Neighborhood Youth Parliament**

For motivating NYKs Youth Clubs, District Nehru Yuva Kendras organized Block level Neighbourhood Youth Parliaments for which @ Rs. 12,000/- will be provided. Members of Youth Clubs will participate in the programmes. One hour session will be devoted on Yoga and Training. During these programmes, lecturers on benefits of Yoga, Demonstration of Yoga Practices as per Common Yoga Protocol, Documentary (DVD) show on Yoga followed by discussion will be conducted.
Trained members of Youth Clubs participating in the Parliaments will be motivated to organize Yoga Camps/ Demonstrations in their villages by mobilizing local resources and Yoga experts.

The purpose for organization of Neighbourhood Youth Parliament would be to educate the members of Youth Clubs about contemporary socio-economic development issues confronting local communities in general and the youth in particular and to involve them in debate/discussions on such issues.

During these programmes, eminent Speakers will deliver talk on contemporary issues like: Good Governance, Youth Participation in Govt Schemes including Prime Minister Jan Dhan Yojna, Swach Bharat Mission, Construction of Toilets, etc.

Youth Leaders from different clubs will be motivated that after return to their respective areas, they will arrange similar discussion/debate involving their club members. These Programmes were broadly structured on the pattern of ‘Block Youth Parliament’. After each Programme, the recommendations were drawn up and the same were submitted to concerned Government functionaries as well as the Gram Panchayat for their consideration.

5. **Tribal Youth Exchange Programme**

Nehru Yuva Kendra Sangathan has been organizing Tribal Youth Exchange Programme for the development of tribal youth with support (under the scheme) of Ministry of Home Affairs, Govt. of India from the year 2005-2006.

The programmes are organized in collaboration with Central Armed Police Forces (CAPFs) viz. CRPF, BSF, SSB & ITBP.

In this Programme, selected tribal youth from districts affected by Left-Wing Extremist in the States of Chhattisgarh, Jharkhand, Odisha, Andhra Pradesh, Telangana, Maharashtra, Bihar, Uttar Pradesh, Madhya Pradesh and West Bengal are taken to other parts of the country.

The programme aims to sensitize them to rich cultural heritage of the Country and to enable them to appreciate the concept of unity in diversity, to expose them to development activities and technological/industrial advancement in other parts of the country, to enable them to develop emotional linkage with the people in other parts of the country and to develop their personality by enhancing their understanding of the core life skills, identifying their skill development needs and providing them necessary career counselling.

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