A Framework for Transparency Audit

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guidelines for record management, so that the information could be easily stored and retained, the sub-sectionsb, c, and d of Section 4 re Sub-sections {b}, tc) and {d} of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1 -Organisation and function, 2 - Budget interface, 4 - E. Governance, 5 - Information as prescribed and 6 - Information disclosed on Own initiative.

| S.No | Item | Details of disclosure | Remarks / Reference Points (Fully met/Partially met/not me will be treated as fully met/ partially met) |
|------|--|---|--|
| 1.1. | Particulars of its Organization, function and | (i) Name and address of the Organisation | Nehru Yuva Kendra Sangathan 4, Jeevan Deep Building, Parliament Street, New Delhi-110001 |
| | duties [Section 4(1) (b) (i)] | (ii) Head of the Organisation | Director General |
| | | (iii) Vision, Mission and Key Objectives | Please refer Annexure-1 |
| | | (iv) Function and duties | Please refer Annexure-2 |
| | | (v) Organization chart | Please refer Annexure-3 |
| | | (vi) Any other details- the genesis, inception, formation of the department and the HoDs from time to time as well as the Committees/Commissions constituted from time to time have been dealt. | As per approval of The competent Authority |
| 1.2 | Power and Duties of its Officers and employees (Section 4(1) (b) (ii)] | (i) Power and duties of Officers (Administrative, financial and judicial) | Please refer Annexure-2 |
| | | (ii) Power and Duties of other employees | Please refer Annexure-2 |
| | | (iii) Rules / Orders under which powers and duty are derived and | As per Memorandum of Association of NYKS which is available on NYKS Website: <u>nyks.nic.in</u> |
| | | (iv) Exercised | Yes |
| | | (v) Work allocation | Work Allocation done by the concerned Section Head/In-charge |
| 1.3 | Procedure followed in | (i) Process of decision making Identify key decision making points | On approval of Director General, NYKS |
| | decision making process [Section 4(1) (b) (ii)] | (ii) Final decision making authority | Director General, NYKS |
| | | (iii) Related provisions, acts, rules etc. | As per Memorandum of Association of NYKS which is available on NYKS Website: <u>nyks.nic.in</u> |
| | | (iv) Time limit for taking a decision, if nay | Max 30 days (Approx.) |

| elate to tlne organizational objects and functions. and programmes, 3 - Publicity and public | |
|---|---------------------|
| met Not applicable | Remarks/URL Links |
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| | https://nyks.nic.in |
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| | https://nyks.nic.in |
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| | | (v) Channels of supervision and accountability | Please refer Annexure – 4 | |
|-----|---|--|---|---------------------|
| 1.4 | Norms for discharge of functions [Section 4(1) (b) (iv)] | (i) Nature of functions/services offered | As per Rules of NYKS which is available on NYKS Website: <u>nyks.nic.in</u> | https://nyks.nic.in |
| | | (ii) Norms/Standards for functions/service delivery | As per Rules of NYKS - which is available on NYKS Website: <u>nyks.nic.in</u> | https://nyks.nic.in |
| | | (iii) Process by which these services can be accessed | As per Rules of NYKS - which is available on NYKS Website: <u>nyks.nic.in</u> | https://nyks.nic.in |
| | | (iv) Time limit for achieving the targets | Max 30 days (Approx.) | |
| | | (v) Process of redress of grievances | As per standard norms | |
| 1.5 | Rules, regulations, instruction manuals and | (i) Title and nature of the record /manual /instruction. | As per Rules of NYKS which is available on NYKS Website: nyks.nic.in | https://nyks.nic.in |
| | records for discharging functions | (ii)As per Rules of NYKS | As per Rules of NYKS - which is available on NYKS Website: nyks.nic.in | https://nyks.nic.in |
| | [Section 4(1) (b) (v)] | (iii) Acts/Rules manuals etc. | As per Rules of NYKS - which is available on NYKS Website: nyks.nic.in | https://nyks.nic.in |
| | | (iv) Transfer policy and transfer orders | As per Transfer policy 2020 of NYKS which is available on NYKS Website: <u>nyks.nic.in</u> | https://nyks.nic.in |
| 1.6 | Categories of documents held by the authority under its control [Section 4(1) (b) (vi)] | (i) Categories of documents | Establishment, General Administration, Media, Service matters, RTI, Annual Reports, Manuals, Annual Action Plans, Programme Reports, Internal Audit Reports, All Service related records, Routine files, etc,. | |
| | | (ii) Custodian of documents /categories | Concerned Directors | |
| 1.7 | Boards, councils, Committees andother Bodies constituted as part of the PublicAuthority [Section 4(1) (b) (viii)] | (i) Name of the Boards, Council , Committee etc. | NYKS has its own Governing body namely Board of Governors (BOG) of NYKS. District Advisory Committee on Youth Programmes (DACYP) (at district level) and State Advisory Committee on Youth Programmes (at State Level). | |
| | | (ii) Composition | Composition of BOG is attached as Annexure -5 (List of Existing BOG Memerbers is available on NYKS Website: nyks.nic.in) | https://nyks.nic.in |
| | | (iii) Dates from which constituted | BOG – 17th December, 1986 | |

| | | (iv) Term/Tenure | Term/Tenure of non-official members of BOG, NYKS is 3 years. District Advisory Committee on Youth Programmes (DACYP) is a continuous body. The term of non-official members and youth leaders will be one year from the date of nomination. State Advisory Committee on Youth Programmes is a continuous body where as the tenure of the non-official and nominated members of SACYP shall be for one year from the date of nomination. Described in the Rules of NYKS which is available on NYKS Website: nyks.nic.in | https://nyks.nic.in |
|-----------|-------------------------------------|--|--|---------------------|
| | | | Described in the Released NTRES which is a valuable on NTRES weesher. In the NYK in the implementation of its plans and programmes, to help and guide the NYK in promoting an effective youth movement in the district, to help the NYK in the coordination of its activities with other government and non-government departments and agencies and to review and evaluate the work of the NYK and suggest measures for its further improvement. State Advisory Committee on Youth Programmes (SACYP) helps NYKS at the State level to interact and synergize with the development departments of State Govt. and all the Development agencies, NGOs and UN agencies working in the concerned State. SACYP being an advisory body shall explore the possibility of initiating collaborative projects between NYKS and State Govt. Development Deptts and International Agencies operating in the State. It will explore and identify special development projects keeping in view the needs and aspirations of youth of the State, mobilize necessary resources and expertise for the development of training-infrastructure as well as core group of trainers (at State level), SACYP will render necessary support in providing infrastructure and other resources for NYKS in the State. | |
| | | (vi) Whether their meetings are open to the public? | No. The meetings are attended by the Official and Non- official members of the Committee. | |
| | | (vii) Whether the minutes of the meeting are open to the public? | Minutes of the Meetings are circulated to all members of the Committee for taking necessary action on the decisions taken in the meetings and submission of Action Taken Reports. | |
| | | (viii) Place where the minutes are open to the public are available? | N/A | |
| employees | | (i) Name and Designation | Name and Designation of officers and employees is available on NYKS Website: <u>nyks.nic.in</u> | https://nyks.nic.in |
| [Sectio | on 4(1) (b) (ix)] | (ii) Telephone, fax and email ID | Available on NYKS Website: nyks.nic.in | https://nyks.nic.in |
| Month | ly remuneration ed by Officers & | (i) List of employees with gross monthly remuneration. | Please refer Annexure-6 | |
| employ | • | (ii) System of compensation as provided in its regulations | As per Govt. of India norms. | |

1.8

1.9

| Name, Designation and other particulars of public information Officers [Section 4(1) (b) (xvi)] | (i) Name and designation of the public information officers (PIO), Assistant Public Information (s) & Appellate Authority. | (Year 2023-24) Smt Suman Mudgal, present CPIO (RTI)/Dy Director (for only RTI New Delhi) Sh S P Pattnaik, Present Appellate Authority/Director (for only 1st NYKS Hq, New Delhi) |
|---|---|--|
| | (ii) Address, telephone numbers and emails ID of each designated Officials. | The Central Public Information Officer (CPIO) Nehru Yuva Kendra 4- Jeevan Deep Building, Ground Floor, Sansad Marg, New Delhi, I Telephone No. 011-23442823, email ID: cpionykshq@gmail.com The Appellate Authority Nehru Yuva Kendra Sangathan 4- Jeevan Deep Building, Ground Floor, Sansad Marg, New Delhi, I Telephone No. 011-23442812, email ID: aanykshq@gmail.com |
| No. of employees against whom Disciplinary action has been proposed /taken. Section 4(2) | No. of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings | 25 |
| | (ii) Finalized for Minor penalty or major penalty proceedings | 201 |
| Programme to advance understanding of RTI (Section 26) | (i) Educational Programmes | Nil |
| | (ii) Efforts to encourage public authority to participate in these | Nil |
| | (iii) Training of CPIO/APIO | Nil |
| | (iv) Update & publish guidelines on RTI by the Public Authorities | Yes |
| Transfer Policy and Transfer Orders [F.No.1/6/2011- IR dt. 15.4.2013] | | As per Transfer Policy 2020 of NYKS which is available nyks.nic.in |
| | other particulars of public information Officers [Section 4(1) (b) (xvi)] No. of employees against whom Disciplinary action has been proposed /taken. Section 4(2) Programme to advance understanding of RTI (Section 26) Transfer Policy and Transfer Orders [F.No.1/6/2011- IR dt. | other particulars of public information Officers (PIO), Assistant Public Information (s) & Appellate Authority. [Section 4(1) (b) (xvi)] (ii) Address, telephone numbers and emails ID of each designated Officials. No. of employces against whom Disciplinary action has been proposed /taken. Section 4(2) No. of employces against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings Programme to advance understanding of RTI (Section 26) (i) Educational Programmes (ii) Efforts to encourage public authority to participate in these (ii) Training of CPIO/APIO (iv) Update & publish guidelines on RTI by the Public Authorities Transfer Orders (r) Update & publish guidelines on RTI by the Public Authorities |

2. Budget and Programme

| S.No · | Item | Details of disclosure | Remarks / Reference Points (Fully met/Partially met/not m will be treated as fully met/ partially met) |
|-----------|--|---|---|
| 2.1 | 2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. | (i) Total Budget for the public authority | Rs 325.00 crore Head-wise, office-wise appropriation for FY 2022-2 -7 |
| | [Section 4(1)(b)(xi)] | (ii) Budget for each agency and plan & programmes | Attached Annexure -08 |
| | | (iii) Proposed expenditures | Attached Annexure -08 |
| | | (iv) Revised budget for each agency, if any | Rs 356.44 crore. Head-wise, office-wise |

| TI matters of NYKS Hqr. | |
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| st appeal matters of | |
| dra Sangathan, i, Delhi 110001 1 | |
| i, Delhi 110001 | |
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| | |
| le on NYKS Website: | https://nyks.nic.in |
| | |
| t met Not applicable | Remarks/URL Links |
| 2-23 is attached Annexure | |
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| | | | appropriation for FY 2022-23 is attached Annexure -9 | |
|-----|---|---|--|---------------------|
| | | (v) Report on disbursements made and place where the related reports are available | NA | |
| 2.2 | Foreign and domestic | (i) Budget | No separate provision for Foreign tours provided in appropriation of 2022-23 | |
| | tours (F. No. 1/8/2012— IR dt. 11.9.2012) | (ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit | NA | |
| | | (iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliersof goods/ services being procured, c) The works contracts concluded — in any such combination of theabove-and d) The rate /rates and the total amount at which such procurementor works contract is to be executed. | One active contract awarded through GeM portal for outsource services Name of contractor: M/s Outpace Management India Pvt Ltd. Existing contract valid till 31.07.2023. Total amount of the contract: Rs 1,19,33,718.38/- BID NO: GEM/2023/B/3491267 (Status: Active) BID NO: GEM/2023/B/2970922 (Status: Active) BID NO: GEM/2023/B/2937138 (Status: Active) BID NO: GEM/2022/B/2612347 (Status: Active) For other necessary information visit https://gem.gov.in/ | https://gem.gov.in/ |
| | | Taxi service tendor through GeM(GA) | a. One active Contract/Tendor awarded through GeM Portal for Taxi Services b. Name of the Contracter: New Yadav Tourist c. Contract Validity = 28.03.2023 to 27.03.2024 d. Total amount of contract = Rs. 5,66,400/- | |
| 2.3 | subsidy programme [Section | (i) Name of the programme of activity | No subsidy programme is implemented by NYKS. | |
| | 4(i)(b}(xii)] | (ii) Objective of the programme | Not applicable | |
| | | (iii) Procedure to avail benefits | Not applicable | |
| | | (iv) Duration of the programme/ scheme | Not applicable | |
| | | (v) Physical and financial targets of the programme | Not applicable | |
| | | (vi) Nature/ scale of subsidy /amount allotted | Not applicable | |
| | | (vii)Eligibility criteria for grant of subsidy | Not applicable | |

| | | (viii) Details of beneficiaries of subsidy programme (number, profile etc) | Not applicable | |
|-----------|---|---|---|---------------------|
| 2.4 | Discretionary and non- discretionary grants [F. | (i) Discretionary and non-discretionary grants/ allocations to State | No separate provision is provided for non discretionary grants/ allocations | |
| | No. 1/6/2011-IR dt. 15.04.2013] | (ii) Annual accounts of all legal entities who are provided grants by public authorities | Audited Annual Accounts till 2020-21 along with Audit certificate by DGA(CE) and Annual Report of the year, as laid before the both Houses of Parliament are uploaded on NYKS website nyks.nic.in | https://nyks.nic.in |
| 2.5 | Particulars of recipients of concessions, permits of authorizations granted by the public authority {Section 4(1) (b) (xiii)] | (i) Concessions, permits or authorizations granted by public authority | Not applicable | |
| | | (ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations d) Date of award of concessions /permits of authorizations | Not applicable | |
| 2.6 | 'CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013) | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament. | C&AG/ PAC para relating to Audited Annual Accounts till 2020-21 have been laid before the both houses of Parliament alongwith Annual Report of the year. These have been uploaded on NYKS website. available on NYKS Website: nyks.nic.in | https://nyks.nic.in |
| 3. F | Publicity Band Public inte | erface | 1 | |
| S.No · | Item | Details of disclosure | Remarks / Reference Points (Fully met/Partially met/not met Not applicable will be treated as fully met/ partially met) | Remarks/URL Links |

| S.N | o Item | | Remarks / Reference Points (Fully met/Partially met/not met/ will be treated as fully met/ partially met) |
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| 3.1 | Particulars for any arrangement for | Arrangement for conultations with or representation by the members of the public | Details available on NYKS Website: nyks.nic.in |
|-----|--|--|---|
| | consultation with or | (i) Relevant Acts, Rules, Forms and other documents which are | 1. Neighbourhood Youth Parliament |
| | representation by the | normally accessed by citizens | 2. Annual Action Plan 2022-23 |
| | members of the public in | | 3. Yuva Utsav |
| | relation to the | | 4. Yuva Samvad |
| | | | |
| | formulation of policy or | | 5. Clean India Programme |
| | implementation there of | | 6. Celebration of International Day of Yoga |
| | [Section 4(1)(b)(vii)] [F | | 7. Ek Bharat Shrestha Bharat |
| | No 1/6/2011—IR | | 8. Poshan Abhiyaan |
| | dt.15.04.2013] | | 9. Catch the Rain |
| | | | 10. IEPFA- Investeor Awareness Programmes |
| | | | 11. Kashmiri Youth Exchange Programme |
| | | | 12. Tribal Youth Exchange Programme |
| | | | 13. Involvement of Youth in Namami Gange Programme |
| | | | 14. National Integration Camp |
| | | | 15. Disaster Risk Reduction Team of NYKS Volunteers |
| | | | 16. Observance of Swachhata Pakhwada |
| | | | 17. FIT India |
| | | | 18. National Youth Corps |
| | | | • |
| | | (ii) Arrangements for consultation with or representation by | Not applicable |
| | | a) Members of the public in policy formulation/ policy | |
| | | implementation | |
| | | b) Day & time allotted for visitors | |
| | | c) Contact details of Information & Facilitation Counter (IFC) to provide | |
| | | publications frequently sought by RTI applicants | |
| | | | |
| | | Public- private partnerships (PPP) | Not applicable |
| | | (i) Details of Special Purpose Vehicle (SPV), if any | |
| | | | |
| | | | |
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| | | (ii) Detailed project reports (DPRs) | Not applicable |
| | | | |
| | | (iii) Concession agreements. | Not applicable |
| | | | |
| | | | |
| | | (iv) Operation and maintenance manuals | Not applicable |
| | | | |
| | | (v) Other documents generated as part of the implementation of the | Not applicable |
| | | PPP | |
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| | | (vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government (vii) Information relating to outputs and outcomes | Not applicable Not applicable | |
|-----|---|---|-------------------------------------|---------------------|
| | | (viii) The process of the selection of the private seCtor party (concessionaire etc.) | Not applicable | |
| | | (ix) All payment made under the PPP project | Not applicable | |
| 3.2 | Are the details of policies / decisions, which affect public, | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; | Not applicable | |
| | informed to them [Section 4(1) (c)] | (ii) Outline the Public consultation process | Not applicable | |
| | | (iii) Outline the arrangement for consultation before formulation of Policy | Not applicable | |
| 3.3 | Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)] | Use of the most effective means of communication (i) Internet (website) | https://nyks.nic.in/ | https://nyks.nic.in |

| 3.4 | Form of accessibility of | Information manual/handbook available in | Details available on NYKS Website: nyks.nic.in |
|-----|-------------------------------|--|--|
| | information manual/ | (i) Electronic format | |
| | handbook | | 1. Neighbourhood Youth Parliament |
| | [Section 4(1)(b)] | | 2. Annual Action Plan 2022-23 |
| | | | 3. Yuva Utsav |
| | | | 4. Yuva Samvad |
| | | | 5. Clean India Programme |
| | | | 6. Celebration of International Day of Yoga |
| | | | 7. Ek Bharat Shrestha Bharat |
| | | | 8. Poshan Abhiyaan |
| | | | 9. Catch the Rain |
| | | | 10. IEPFA- Investeor Awareness Programmes |
| | | | 11. Kashmiri Youth Exchange Programme |
| | | | 12. Tribal Youth Exchange Programme |
| | | | 13. Involvement of Youth in Namami Gange Programme |
| | | | 14. National Integration Camp |
| | | | 15. Disaster Risk Reduction Team of NYKS Volunteers |
| | | | 16. Observance of Swachhata Pakhwada |
| | | | 17. FIT India |
| | | | 18. National Youth Corps |
| | | (ii) Printed format | N/A |
| | | | |
| 3.5 | Whether information | List of materials available | Details available on NYKS Website: nyks.nic.in |
| | manual/ handbook | (i) Free of cost | |
| | manual/ manabook | | |
| | available free of cost or not | | 1. Neighbourhood Youth Parliament |
| | | | Neighbourhood Youth Parliament Annual Action Plan 2022-23 |
| | available free of cost or not | | |
| | available free of cost or not | | 2. Annual Action Plan 2022-23 |
| | available free of cost or not | | 2. Annual Action Plan 2022-233. Yuva Utsav |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat Poshan Abhiyaan |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat Poshan Abhiyaan Catch the Rain |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat Poshan Abhiyaan Catch the Rain IEPFA- Investeor Awareness Programmes |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat Poshan Abhiyaan Catch the Rain IEPFA- Investeor Awareness Programmes Kashmiri Youth Exchange Programme |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat Poshan Abhiyaan Catch the Rain IEPFA- Investeor Awareness Programmes Kashmiri Youth Exchange Programme Tribal Youth Exchange Programme |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat Poshan Abhiyaan Catch the Rain IEPFA- Investeor Awareness Programmes Kashmiri Youth Exchange Programme Tribal Youth Exchange Programme Involvement of Youth in Namami Gange Programme |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat Poshan Abhiyaan Catch the Rain IEPFA- Investeor Awareness Programmes Kashmiri Youth Exchange Programme Tribal Youth Exchange Programme Involvement of Youth in Namami Gange Programme National Integration Camp |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat Poshan Abhiyaan Catch the Rain IEPFA- Investeor Awareness Programmes Kashmiri Youth Exchange Programme Tribal Youth Exchange Programme Involvement of Youth in Namami Gange Programme National Integration Camp Disaster Risk Reduction Team of NYKS Volunteers |
| | available free of cost or not | | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat Poshan Abhiyaan Catch the Rain IEPFA- Investeor Awareness Programmes Kashmiri Youth Exchange Programme Tribal Youth Exchange Programme Involvement of Youth in Namami Gange Programme National Integration Camp Disaster Risk Reduction Team of NYKS Volunteers Observance of Swachhata Pakhwada |
| | available free of cost or not | (i) The of cost (ii) At a reasonable cost of the medium | Annual Action Plan 2022-23 Yuva Utsav Yuva Samvad Clean India Programme Celebration of International Day of Yoga Ek Bharat Shrestha Bharat Poshan Abhiyaan Catch the Rain IEPFA- Investeor Awareness Programmes Kashmiri Youth Exchange Programme Tribal Youth Exchange Programme Involvement of Youth in Namami Gange Programme National Integration Camp Disaster Risk Reduction Team of NYKS Volunteers Observance of Swachhata Pakhwada FIT India |

| 4. 1 | E. Governance | | | |
|------|---|---|--|---------------------|
| S.No | Item | Details of disclosure | Remarks / Reference Points (Fully met/Partially met/not met Not applicable will be treated as fully met/ partially met) | Remarks/URL Links |
| 4.1 | Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013] | (i) English | Annual Reports, Annual Action Plans, Contacts, Youth Club Manual, Notifications, Orders etc. | |
| | | (i) Vernacular/ Local Language | Annual Reports, Annual Action Plans etc. | |
| 4.2 | When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013] | Last date of Annual updatation | During 2022-23 | |
| 4.3 | Informationavailable inelectronicform [Section4(1)(b)(xiv)] | (i) Details of information available in electronic form | Annual Reports, Annual Action Plans, Contacts, Youth Club Manual, Notifications, Orders, Reports etc. | |
| | | (ii) Name/title of the document/record/ other information | Annual Reports, Annual Action Plans, Contacts, Youth Club Manual, Notifications, Orders, Reports etc. | |
| | | (iii) Location where available | https://nyks.nic.in/ | https://nyks.nic.in |
| 4.4 | Particulars of facilities available to citizen for obtaining information Section 4(1)(b)(xv)] | (i) Name & location of the faculty | https://nyks.nic.in/ | https://nyks.nic.in |
| | | (ii) Details of information made available | All public related information | |

| | | (iii) Working hours of the facility | - |
|-----|--|--|---|
| | | (iv) Contact person & contact details (Phone, fax email) | https://nyks.nic.in/contactus/contact.html |
| 4.5 | Such other information as may be prescribed under section 4(i) (b)(xvii) | (i) Grievance Redressal mechanism | ""After receiving the Grievances or Complaint, the same is serequired section of NYKS for further necessary action at their end. In concerned section is also reminded for providing the same. After receiving the reply, the same is uploaded on the PG Portal for the complainant." |
| | | (ii) Details of applications received under RTI and information provided | During the end of quarter for the year 2022-23 total 333 RTI applications of Hq level wherein 129 applications were transferred to others concerned PI applicatons replied at Hq level. Similiarly during the year 2022-23 total 72 received wherein 51 appeals were transferred to others concerned dist & S offices & 41 appeals including appeals of previous years were replied at H level. Replies were provided to the applicants through post as hard copy & applications/appeals recd. through portal, replies thereof were placed as the copy on portal & furnished the reply to applicants through post also. |
| | | (iii) List of completed schemes/ projects/ Programmes | Completed Schemes/Projects/Programmes 1. National Young Leaders Programme: Neighbourhood Youth Parliame |

| | https://nyks.nic.in |
|--|---------------------|
| ne is sent to the In case of delay, | |
| Portal for the Perusal of | |
| cations were received at erned PIOs & 192 total 72 1st appeals were dist & State NYK, ied at the NYKS, Hqrs d copy & ed as the scanned reply o. | |
| arliament | |

| | 2. National Programme for Youth and Adolescent Development: Border Area YouthExchange Programme3. Catch the Rain project | |
|--|--|--|
| | 4. Tribal Youth Exchange Programme | |
| | 5. Involvement of Youth in Namami Gange Programme | |
| | 6. Investor Education and Awareness Programmes | |
| | 7. Skill Based Entrepreneurship Programme | |
| | 8. Youth Club Development Campaign | |
| | 9. Local Theme Based Workshops | |
| | 10. Training on Youth Leadership & Community Development | |
| | 11. Observance of Days of National Importance, National Youth Day & Week | |
| | 12. Promotion of Sports (Sports Material to Youth Clubs) | |
| | 13. Village Cluster Level and District Level Sports Meet | |
| | 14. Intensive Volunteer Enrolment Programme | |
| | 15. Service and Empowerment through Voluntary Action | |
| | 16. Know Your Constitution – Civic Awareness Programme | |
| | 17. Career Guidance Workshops | |
| | 18. Yuva Utsav-Yuva Samvad India@2047 | |
| | 19. Revamped District Level Yuva Utsav | |
| | 20. Swachhata Awareness Evam Shramdaan | |
| | 21. Celebration of Swachhata Pakhwada | |
| | 22. Shramdaan Shivir | |
| | 23. Awards to Outstanding Youth Clubs | |
| | 24. Establishing Disaster Risk Reduction & Preparedness | |
| (iv) List of schemes/ projects/ progrdmme underway | Details of Projects underway | |
| | 1. Catch the Rain Project | |
| | 2. Kashmiri Youth Exchange Programme | |
| | 3. National Human Rights Commission Project | |
| | 4. IEPFA – Investor Awareness Programme | |
| | 5. Yuva Utsav | |
| | 6. Yuva Samvaad-India@2047 | |
| | 7. Observance of Days of National Importance | |
| | 8. Mission Life | |
| | Tribal Youth Exchange programme(in pipe line) | |

| | | (v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | M/S Roushan Enterprises (Outsource Security Personnel) for the p 31.12.22. Amt. for the period is approx. is Rs. 224522/- M/S Outpace Management India Pvt Ltd (Outsource services of D) House Keeping, Driver, Electrician) for the period from 16.09.22 to period is approx. is Rs. 77,46,952/. NICSI for outsourcing the services of Accounting Support, Social N Networking Support Engineer) from October, 2022 to March, 2023 is approx. Rs12,71,767/- |
|-----|---|---|--|
| | | | Taxi Service Contract/ Tendor through GeM: Name of the Contract Tourist, Contract Validity = 28.03.2023 to 27.03.2024, Total amount 5,66,400/- |
| | | (vi) Annual Report | Available on NYKS Website: <u>nyks.nic.in</u> |
| | | (vii) Frequently Asked Question (FAQs) | N/A |
| | | (viii) Any other information such asa) Citizen's Charter | Preparation of Citizen Charter is under process. |
| | | b) Result Framework Document (RFD) | Not applicable |
| | | c) Six monthly reports on the | Available on NYKS Website: nyks.nic.in |
| | | d) Performance against the benchmarks set in the Citizen's Charter | Not applicable |
| 4.6 | Receipt & Disposal of RTI applications & appeals (F.N o1/6/2011-IR dt. 15.04.2013] | (i) Details of applications received and disposed | During the end of quarter for the year 2022-23 total 333 RTI applic Hq level wherein 129 applications were transferred to others concer applicatons replied at Hq level. |
| - | - · · · · · · · · · · · · · · · · · · · | | |

| e period from 19.09.22 to | |
|--|---------------------|
| DEO, MTS, Receptionist, 2 to 31.03.23. Amt. for the | |
| al Media Analytics Engg & 23. Amount for the period | |
| ntracter: New Yadav unt of contract = Rs. | |
| | |
| | https://nyks.nic.in |
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| | https://nyks.nic.in |
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| lications were received at cerned PIOs & 192 | |
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| | | (ii) Details of appeals received and orders issued | During the year 2022-23 total 72 1st appeals were received wherein transferred to others concerned dist & State NYK, offices & 42 app of previous years were replied at the NYKS, Hqrs level. Replies we applicants through post as hard copy & applications/appeals recd. the thereof were placed as the scanned reply copy on portal & furnished through post also. |
|-----|---|--|--|
| 4.7 | Replies to questions asked in the parliament Section 4(1)(d)(2)] | Details of questions asked and replies given | N/A (Final Reply of the Admitted Parliament questions have been prepar MoYAS hence, details of the questions asked and replies given to be by the MoYAS.) 89+ |

| | | (ii) Details of appeals received and orders issued | During the year 2022-23 total 72 1st appeals were received wherein 47 appeals were transferred to others concerned dist & State NYK, offices & 42 appeals including appeals of previous years were replied at the NYKS, Hqrs level. Replies were provided to the applicants through post as hard copy & applications/appeals recd. through portal, replies thereof were placed as the scanned reply copy on portal & furnished the reply to applicants through post also. | |
|--------------|---|--|---|-------------------|
| 4.7 | Replies to questions asked in the parliament Section 4(1)(d)(2)] | Details of questions asked and replies given | N/A (Final Reply of the Admitted Parliament questions have been prepared and given by the MoYAS hence, details of the questions asked and replies given to be provided / uploaded by the MoYAS.) 89+ | |
| 5. Ir | formation as may be pres | cribed | | |
| S.No | Item | Details of disclosure | Remarks / Reference Points (Fully met/Partially met/not met Not applicable will be treated as fully met/ partially met) | Remarks/URL Links |
| 5.1 | Such other information as may be prescribed [F.No. 1/2/2016 IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013] | (i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015 | a) Smt Suman Mudgal, present CPIO/Dy Director (since June , 2023) (for RTI matter of Nehru Yuva Kendra Sangathan Hqrs, New Delhi) Shri S.P. Pattnaik, Present, FAA(RTI)/Director, (since December, 2022)(for RTI matter of NYKS Hqrs. only) Sh Jain George, Jt. Director earlier CPIO, NYKS Hqrs (year 2022-23 upto March, 2023 Lt. Col. Arun Kumar Singh, Executive Director, earlier FAA(RTI) (year 2022-23) upto Dec, 2022 b) Year (2015-16). Sh. Nand Kumar Singh (CPIO)/DD, NYKS, Hqrs, New Delhi Dr. Prabhakant (FAA)/ Director General, NYKS, Hqrs, New Delhi 2.(2016-17) Sh. Nand Kumar Singh (CPIO)/DD, NYKS, Hqrs, New Delhi Major Gen.Dilawar Singh (FAA)/DirectorGeneral, Hqrs,NYKS, New Delhi | |

| | 3. (2017-18) Sh. Nand Kumar Singh (CPIO)/DD, NYKS,Hqrs,New Delhi Major Gen. Dilawar Singh | |
|---|---|--|
| | (FAA)/DirectorGeneral, Hqrs,NYKS, New Delhi 4. (2018-19) Sh. Sanjay Singh (CPIO)/DD,NYKS, Hqrs,New Delhi Sh. Uday Prakash Singh (CPIO)/DD,NYKS, Hqrs, New Delhi SP Pattnaik (FAA)/JD,NYKS,Hqrs, New Delhi 5. (2019-20) Sh. Uday Prakash Singh (CPIO)/DD,NYKS, Hqrs, New Delhi Sh. JPS Negi(FAA)/Director,NYKS, Hqrs, New Delhi 6. (2020-21) Sh. S.P. Pattnaik, CPIO/ Jt Director, NYKS HQrs, New Delhi Sh Virender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Virender Khatri, FAA/ Director, NYKS HQrs, New Delhi (2021-22) Sh. , Jain George, Jt. Director CPIO/ Jt Director, NYKS HQrs, New Delhi Sh Virender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Virender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Jain George, Jt. Director CPIO/ Jt Director, NYKS HQrs, New Delhi Sh Virender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Urender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Urender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Urender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Urender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Urender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Urender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Urender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Urender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Urender Khatri, FAA/ Director, NYKS HQrs, New Delhi Sh Jain George, Jt. Director earlier CPIO, NYKS Hqrs (year 2022-23 upto March, 2023 Lt. Col. Arun Kumar Singh, Executive Director, earlier FAA(RTI) (year 2022-23) upto Dec, 2022 | |
| (ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out | | |
| (iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD (a) Date of appointment (b) Name & Designation of the officers | Not Applicable | |
| (iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the officers | Not Applicable | |

| | (v) Committee of PIOs/FAAs with rich experience in RTI to | Not Applicable |
|--|---|----------------|
| | identify frequently sought information under RTI | |
| | (a) Dates from which constituted | |
| | (b) Name & Designation of the Officers | |
| | | |
| | | |

| | | (v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers | Not Applicable | | | | | |
|-------|--|--|--|-------------------|--|--|--|--|
| 6. In | 6. Information disclosed on own Initiative | | | | | | | |
| S.No | Item | Details of disclosure | Remarks / Reference Points (Fully met/Partially met/not met Not applicable will be treated as fully met/ partially met) | Remarks/URL Links | | | | |
| | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | | Not Applicable | | | | | |
| 6.2 | Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India) | (i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the Website? | Not Applicable | | | | | |